

For information & compliance pl.

Many of the duties have already been allotted previously and this is the formal information of the duties for the session 2023-2024 for Teaching and Non Teaching staff members as under. Please note your duties for the necessary Compliance.

<b>Help Desk</b>	<b>Ek Bharat Swachh Bharat</b>
Dr.Madhulika Shrivastava	Dr. Nisha Shukla
Mrs.Pratibha Claudius	Dr.Rupam Ajeet Yadav
Dr.Pratiksha Pandey	Dr. Ranjana Sahu
Dr.Bharti Verma	Mrs. Asha Sahu
Dr.Archana Sharan	
Dr.Nishi Verma	<b>Alumini Cell</b>
Mrs.Jyoti Sharma	
Sports Officer	Dr. Sandhya Madan Mohan (Principal)
	Dr. Pratiksha Pandey
	Dr. Deepti Chauhan
<b>Academic Planning &amp; Evaluation</b>	Dr.Pratima Mishra
	Dr.Sunita G Rao
<b>Time Table, Calendar Cell &amp; Sitting Committee</b>	
	Dr.Nisha Shukla
	Dr. Madhulika Shrivastava
Dr.Sunita Rao	Mrs. P.C.Claudius
Dr.Nisha Shukla	Dr. Pratiksha Pandey
Dr.Madhulika Shrivastava	Dr. Bhawana Pandey
Mrs. P.C.Claudius	Dr.Asha Rani Das
Dr. Bharti Verma	Dr.Bharti Verma
Dr. Mohana Pandit	Dr.Mohana Shushant Pandit
	Dr. Anupama Shrivastava
	Ms. Salma Sheikh
	Dr. Nidhi Tiwari
<b>Curriculum Cell &amp; Teaching Methodology Cell</b>	
	<b>Examination Committee</b>
Dr.Sandhya Madan Mohan (Principal)	
Dr.Sunita G Rao	<b>Annual Examination Committee</b>
Dr.Nisha Shukla	Dr.Sandhya Madan Mohan (Principal)
Dr. Madhulika Srivastava	Dr.Sunita G Rao
Mrs. Pratibha Chhaya Claudius	Dr.Nisha Shukla
Dr. Pratiksha Pandey	Dr. Madhulika Srivastava
Dr. Bhawana Pandey	
Dr.Asha Rani Das	<b>Non Teaching Staff</b>
Dr.Bharti Verma	Mr. Mahesh Gaikwad

copy to :- ① All H.O.D.s.

② All above concerned

Teaching & Non Teaching

staff.

③ For File

**Principal**  
Bhilal Mantra Mahavidyalaya  
Hospital Sector, Bhilal Nagar Durg (C.G.)

19/6/2023

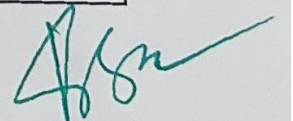
Dr. Anupama Shrivastava	Mr. Yuvraj Sen
Dr. Mohana Sushant Pandit	Mr. Hitesh Sahu
Ms. Salma Sheikh	
Dr. Nidhi Tiwari	<b>Internal &amp; Model Examination Committee</b>
<b>Student Welfare</b>	Dr. Swarnalata Verma
<b>Post Matric SC/ST/OBC Scholarship</b>	Dr. Barna Pal Mazumdar
	Dr. Alpana Sharma
Mrs. Jyoti Bala Choubey	Dr. Kanchana Shahi
Mrs. Salma Sheikh	Ms. Suraiya Bano
Dr. Rajshree Chandrakar	
Dr. Alpana Sharma	<b>Result Analysis</b>
Dr. Kanchana Shahi	
Mrs. Varsha Chandrakar	Ms. P. Tanuja
Ms. Geetanjali	Mr. Yuvraj Sen
	Mr. Hitesh Sahu
<b>Post Matric Minority Scholarship</b>	
Mrs. Pratibha Chhaya Claudius	<b>Staff Welfare</b>
Ms. Jyoti Sharma	
	Dr. Sandhya Madan Mohan (Principal)
<b>Post Matric Jindal/Inspire Scholarship</b>	Mr. R. K. Sharma
	Dr. Madhulika Srivastava
Dr. Asha Rani Das	Ms. Pratibha Claudius
Members of Maths Department	Dr. Bharti Verma
	Mrs. Neha Srivastava
<b>Post Matric National Scholarship Merit &amp; MCM</b>	
	<b>Discipline Committee</b>
Dr. Sarita Joshi	
Ms. Jyoti Sharma	Dr. Asha Rani Das
	Dr. Bhawana Pandey
<b>Post Matric Santoor Scholarship</b>	Dr. Barna Pal Mazumdar
	Dr. Alpana Sharma
Dr. Barna Pal Mazumdar	Dr. Nidhi Tiwari
Dr. Amarpreet Kaur	Ms. Suraiya Bano
<b>PTA Meeting Cell</b>	
	<b>Students</b>
<b>Secretary</b>	
Dr. Sandhya Madan Mohan (Principal)	<b>National Service Scheme</b>
<b>Supportive Staffs</b>	Dr. Rajshree Sharma
Dr. Sunita G. Rao	Dr. Anupama Srivastava
Dr. Nisha Shukla	

**Principal**

**Bhila Matha Mahavidyalaya**

4 Hospital Sector, Bhilal Nagar Durg (C)

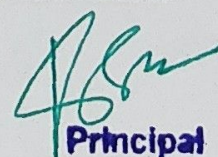
Dr.Madhulika Shrivastava	
Mrs. Pratibha Chhaya Claudius	<b>Infrastructure &amp; Facilities</b>
Dr.Bhawana Pandey	
Dr.Mohana Sushant Pandit	Dr.Sandhya Madan Mohan (Principal)
Ms. Salma Md Shafi	Mrs. Pratibha Chhaya Claudius
Dr.Nidhi Monika Sharma	Dr.Bharti Verma
	Dr. Nidhi Monika Sharma
<b>Office Staff</b>	Mrs. Neha Srivastava
	Ms. P.Tanuja
Mr. Mahesh Gaikwad	Mr. Mahesh Gaikwad
	Sports Officer
<b>Placement, Carrier Guidance &amp; Start Ups</b>	<b>Hostel Committee</b>
Mrs. P. C. Claudius	Dr.Sandhya Madan Mohan (Principal)
Dr. Madhulika Shrivastava	Dr. Nidhi Monika Sharma
Dr. Mohana Sushant Pandit	Dr. Madhulika Srivastava
Dr. Archana Sharan	Dr. Nisha Shukla
	Mrs. P. C.Claudius
<b>Counselling Committee</b>	Dr. Rupam Ajeet Yadav
	Dr. Rajshree Sharma
Dr.Sandhya Madan Mohan (Principal)	
Mrs. Jyoti Bala Choubey	<b>Standard Club</b>
Dr.Swarnalata Verma	
Dr.Sunita G Rao	Mrs.P.C.Claudius
Dr.Nisha Shukla	Dr. Sarita Joshi
Dr. Madhulika Srivastava	Dr.Nidhi Monika Sharma
Mrs. P.C.Claudius	Mrs.Nandita Khanra
Dr. Pratiksha Pandey	Mrs.Sadhana
Dr. Bhawana Pandey	
Dr.Asha Rani Das	<b>Physically Challenge</b>
Dr.Bharti Verma	
Dr.Mohana Shushant Pandit	Dr.Vijayshree
Ms. Salma Sheikh	Mrs.Sabiha Naaz
Dr. Nidhi Tiwari	Dr.Sapna Thakur
	<b>Sweep</b>
<b>Research, Project &amp; Paper Publications</b>	
	Dr.Nisha Shukla
Dr. Bhawana Pandey	Mrs.Bhavika Sharma
Dr. Barna Pal Mazumdar	Ms.Jyoti Sharma
Dr. Ranjana Sahu	
Dr. Amarpreet Kaur	
Dr. Nishtha Vaidya	<b>SWAYAM</b>
Mrs. Divya Paikra	
	Dr.Barna Pal Mazumdar
	Mrs. Nandita Khanra
<b>MOU's</b>	Dr. Kanchana Shahi



**Principal**

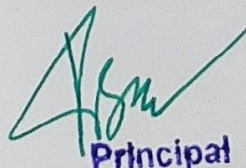
Bhilai Mahila Mahavidyalaya  
Hospital Sector, Bhilai Nagar Durg

Dr.Sandhya Madan Mohan (Principal)	
Dr.Sunita G Rao	IQAC Cell
Dr. Madhulika Srivastava	
Mrs. P.C.Claudius	Chairperson
Dr. Pratiksha Pandey	Dr.Sandhya Madan Mohan (Principal)
Dr. Bhawna Pandey	
Dr.Asha Rani Das	IQAC Co-Ordinator
Dr.Bharti Verma	Dr.Sunita G Rao
Ms. Salma Sheikh	
	NAAC Co-ordinator
<b>Innovation &amp; Awards</b>	Mrs.Pratibha Chhaya Claudius
Dr.Sandhya Madan Mohan (Principal)	<b>Teacher to Represent at all Level</b>
Dr. Rupam Ajeet Yadav	
Dr. Bhawana Pandey	Dr.Bharti Verma
Dr. M. Madhuri Devi	Dr.Bhawana Pandey
Dr. Nishtha Vaidya	Dr.Mohana S.Pandit
Dr. Vijayshree	Dr.Barna Pal Mazumdar
	Mrs.Nandita Khanara
<b>Energy Conservation &amp; Audit</b>	Dr.Alpana Sharma
Dr.Sandhya Madan Mohan (Principal)	
Mr. R.K.Sharma (Administrator)	<b>Additional Supportive Staff</b>
Mrs. Neha Srivastava	
Mr. Mahesh Gaikwad	<b>Hardware</b>
Mr. Vikas Srivastava	
	Dr. Sarita Joshi
<b>External Member</b>	Dr. Reena Shukla
	Dr. Deepti Chauhan
Mr. S. K. Mishra	
<b>Waste Recycling &amp; Green Campus</b>	<b>Software</b>
	Dr. Nidhi Tiwari
Dr. Pratiksha Pandey	Ms. P.Tanuja
Dr. Bhawana Pandey	Mrs. Neha Srivastava
Dr. Mohana Sushant Pandit	
Dr. Deepti Chauhan	<b>Sports Committee</b>
Dr. Nidhi Monika Sharma	
Dr. Vijayshree	Sports Officer
Mrs. Neha Srivastava	Dr. Nidhi Monika Sharma
Ms. P.Tanuja	Dr. M. Madhuri
Ms. Alpana Adil	Ms. P.Tanuja
Mrs. Kakoli Singh	Mrs. Neha Srivastava
Mr. Hari Singh	
Mr. Ramprasad	<b>Website Committee</b>
Mr. SohanLal	

  
Principal

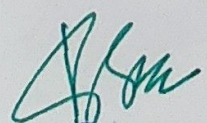
Bhila Mata Mahavidyalaya  
Hospital Sector, Bhilal Nagar Durg (C.G.)

Mr.Tikam	Dr.Sandhya Madan Mohan (Principal)
	Dr. Mohana Sushant Pandit
<b>Constitution of Condemnation Committee</b>	Mr. Deepak Das Manikpuri
	Dr. Deepti Chauhan
Dr.Sandhya Madan Mohan (Principal)	Dr.Nidhi Tiwari
Dr.Sunita G Rao	Ms. P.Tanuja
Dr.Nisha Shukla	Mrs. Neha Srivastava
Dr. Madhulika Srivastava	
Mrs. P.C.Claudius	<b>Staff Secretary</b>
Dr. Pratiksha Pandey	
Dr. Bhawna Pandey	Dr. Madhulika Srivastava
Dr.Asha Rani Das	
Dr.Bharti Verma	<b>Student Union Committee</b>
Dr.Mohana Shushant Pandit	
Ms. Salma Sheikh	Dr. Nisha Shukla
Dr. Nidhi Tiwari	Dr.Rupam Ajeet Yadav
Mrs.Neha Srivastava	Mrs. Hemlata Sidar
Accountant	Dr. Archana Sharan
	Mrs.Bhavika Sharma
<b>E-Waste Management (Project)</b>	<b>College Assets</b>
<b>Chief Patron</b>	Dr. Swarnalata Verma
Dr.Sandhya Madan Mohan (Principal)	Dr. Amarpreet Kaur
	Mrs. Kavita Dubey
<b>Incharges</b>	
Dr.Madhulika Shrivastava	
Mrs.Pratibha Chhaya Claudius	
	<b>IT Champion</b>
<b>Co-Ordinators</b>	
Dr.Nandita Khanara	Mr.Deepak Das Manikpuri
Dr.Vijayshree.k	Ms. P.Tanuja
	Mrs.Neha Srivastava
<b>Organizers</b>	
Mrs.Nandita Khanara	<b>Canteen</b>
Dr.Amarpreet Kaur	
Dr.Archana Sharan	Dr.Nisha Shukla
Dr.Nishi Verma	Dr.Rajshree Chandrakar
Dr.Vijayshree K	Mrs. Neha Srivastava
	Ms.P.Tanuja
<b>Members</b>	Ms. Anindita Biswas
M.Sc III SEM Students of Chemistry & Physics Department	
M.Sc I SEM Students of Chemistry & Physics Department	
	<b>Cultural Programme Committee</b>
<b>ECO- CLUB</b>	
<b>Patron</b>	Dr. Asha Rani Das
Dr.Sandhya Madan Mohan (Principal)	MS. P.Tanuja

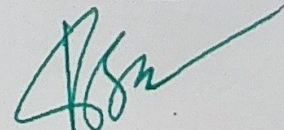
  
Principal

Bhila Mata Mahavidyalaya  
Hospital Sector, Bhilal Nagar Durg (C.G.)

<b>Incharge</b>	Mrs. Neha Srivastava
Dr.Sunita G Rao	Mrs. Bhawana
<b>Co-Ordinator</b>	<b>Condemnation Committee</b>
Dr.Madhulika Shrivastava	
Mrs.Pratibha Chhaya Claudius	
Dr.Bhawana Pandey	Dr.Asha Rani Das
Dr.Pratiksha Pandey	Dr.Alpana Sharma
Dr.Deepti Chauhan	Mrs.Neha Shrivastava
Dr.Nishtha Vaidhya	Mrs.Padma Kanaujiya
Dr.Bharti Verma	
	<b>DST Project (New Delhi)</b>
<b>Member</b>	<b>Principal Investigator</b>
Dr.Amarpreet Kaur	
DR.Vijayshree K	Dr. Sandhya Madan Mohan (Principal)
Dr.Nandita Khanara	
Dr.Archana Sharan	<b>Nodal Officer</b>
Dr.Ranjana Sahu	Dr.Rupam Ajeet Yadav
Dr.Sabeeha Naaz	
Dr.Sarita Joshi	<b>Co-Nodal Officer</b>
	Dr.Bhawana Pandey
	<b>Members of the Project</b>
<b>Library Improvements</b>	Dr.Pratiksha Pandey
	Dr.Ranjana Sahu
Dr.Sandhya Madan Mohan (Principal)	Dr.Amarpreet Kaur
Dr.Sunita G Rao	
Dr.Nisha Shukla	<b>Project Assistant</b>
Dr. Madhulika Srivastava	Mr.Sanjay Kumar
Mrs. P.C.Claudius	
Dr. Pratiksha Pandey	
Dr. Bhawna Pandey	<b>Corporate Social Responsibility</b>
Dr.Asha Rani Das	Mrs. Pratibha Chhaya Claudius
Dr.Bharti Verma	Dr.Sarita Joshi
Dr.Mohana Shushant Pandit	Dr.Nidhi Monica Sharma
Ms. Salma Sheikh	
Dr. Nidhi Tiwari	
	<b>Service Book Updation</b>
Dr. Kanchana Shahi	Dr.Rupam Ajeet Yadav
Ms. Uzma	Dr.M.Madhuri
Mrs. Sharda	
Mrs. Tejshree	<b>Non-Teaching</b>
Mrs. Parmeshwari	Mrs.Vibha Tamrakar
Mr.Mukesh Kumar Soni	
	<b>CPF Accounts &amp; Management</b>
	Dr.Madhulika Shrivastava
<b>Special Classes</b>	Dr.Rupam Ajeet Yadav

  
**Principal**  
 Bhalal Mahila Mahavidyalaya  
 Hospital Sector, Bhalal Nagar Durg (C.G.)

Dr.Sunita G Rao	
Dr.Nisha Shukla	
Dr. Madhulika Srivastava	<b>Impress Account</b>
Mrs. P.C.Claudius	Ms.P.Tanuja
Dr. Pratiksha Pandey	
Dr. Bhawna Pandey	
Dr.Asha Rani Das	
Dr.Bharti Verma	
Dr.Anupama Shrivastava	<b>Rusa Building &amp; Construction</b>
Dr.Mohana Shushant Pandit	Dr. Sandhya Madan Mohan (Principal)
Ms. Salma Sheikh	Dr.Sunita G Rao
Dr. Nidhi Tiwari	Dr. Nisha Shukla
	Mrs. P.C.Claudius
	Dr. Bharti Verma
<b>Feedback committee</b>	Mrs.Neha Srivastava
	Mr.Mahesh Gaikwad
Dr. Mohana Sushant Pandit	Mr.Vikas Shrivastava
Dr. Bharti Verma	
Dr. Deepti Chauhan	
Dr.Reena Shukla	<b>Tender &amp; Purchase</b>
<b>Girl's Common Room</b>	Dr. Asha Rani Das
	Dr. Bharti Verma
	Ms.P.Tanuja
Mrs.Neha Srivastava	Mr.Gajendra
Ms. P.Tanuja	
Dr. Archana Sharan	<b>Short Attendance Committee</b>
Dr.Vijayshree	
Sports Officer	Dr. Rajshree Chandrakar
	Dr. Alpana Sharma
	Dr. Nishi Verma
<b>First Aid Room</b>	Mrs. Renuka
	Mrs. Varsha Chandrakar
Ms. P.Tanuja	
Mrs.Neha Srivastava	
Mrs.Vibha Tamrakar	<b>Add-on Courses</b>
Mr.Hitesh Sahu	
	Dr.Sunita G Rao
<b>Maximum Utilization of Rooms &amp; Spaces in the College</b>	Dr.Nisha Shukla
	Dr. Madhulika Shrivastava
Dr.Sandhya Madan Mohan (Principal)	Mrs. P.C.Claudius
Mrs.Neha Srivastava	Dr. Pratiksha Pandey
Ms.P.Tanuja	Dr. Bhawna Pandey
	Dr.Asha Rani Das
<b>Merit Board With Merit List, Code of Conduct &amp; Other Sign Board</b>	Dr.Bharti Verma
	Dr.Mohana Shushant Pandit
Dr.Sandhya Madan Mohan (Principal)	Dr. Anupama Shrivastava
Mrs.Neha Srivastava	Ms. Salma Sheikh



**Principal**

Bhila Mahila Mahavidyalaya  
Hospital Sector, Bhilal Nagar Durg (C.G.)

Ms.P.Tanuja	Dr. Nidhi Tiwari
Dr.Nidhi Tiwari	
Mr.Hitesh Sahu	
<b>Beautification Committee</b>	
Dr. Rupam Ajeet Yadav	
Dr. Pratiksha Pandey	
Dr.Deepti Chauhan	
Dr. Archana Sharan	
Mrs.Nazneen	
Mrs.Neha Shrivastava	
Ms.P.Tanuja	

*19/6/2023*  
Dr. Sandhya Madan Mohan  
Principal

Bhilai Mahila Mahavidyalaya  
**Principal**

**Bhilai Mahila Mahavidyalaya**  
Hospital Sector, Bhilai Nagar Durg (C.G.)