



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	BHILAI MAHILA MAHAVIDYALAYA
Name of the head of the Institution	Dr Sandhya Madan Mohan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07882242699
Mobile no.	9425234503
Registered Email	bmahila@rediffmail.com
Alternate Email	sandhyamm59@gmail.com
Address	Bhilai Mahila Mahavidyalaya, Hospital Sector
City/Town	Bhilai
State/UT	Chhattisgarh
Pincode	490006

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Anita Narula
Phone no/Alternate Phone no.	07882242699
Mobile no.	9329010570
Registered Email	bmmiqac@gmail.com
Alternate Email	anita.n1956@yahoo.co.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.bmbhilai.com/pages/AOAR-Reports
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.bmbhilai.com/pages/Academic-Calendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.13	2015	14-Sep-2015	14-Sep-2020

6. Date of Establishment of IQAC	19-Dec-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Campus Placement Drive by	14-Sep-2019	4

NiTza Bioventure Secudarabad.	01	
Hareli Bayar; Massive Tree Plantation drive initiated by NSS in collaboration with different organisations	06-Jul-2019 07	200
MOU signed with Somitel Computers for Tally certificate to Commerce Students	13-Aug-2019 40	137
Lectures on New Education Policy by Dr Prashant Shrivastava and members of different organisations lecture by IT commissioner	16-Jul-2019 05	250
Celebration of World Nature Conservation Day and Global Warming	29-Jul-2019 03	271
Three months Job oriented certificate course on Fabric embellishment for Home Science Department	16-Aug-2019 90	30
Community outreach programs organised by NSS students for villagers	03-Oct-2019 01	85
Program on Kanya Bhroon Hatya by Lions and Lioness club, Durg with lecture by Dr Ajay Dani, entitled Vasundhara Kutumbukam	05-Oct-2019 01	40
Garba Dance for Students and Staff to Celebrate Navaratri	05-Oct-2019 01	1200
MOU signed by the Education Department with Bharat Swabhimaan Trust for Yoga training.	17-Jan-2020 01	57
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bhilai Mahila Mahavidyalaya	IDPS	RUSA	2017 1825	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Series of seven days lectures organised by various faculties and conducted by different Alumni.	
Strengthened the initiative of Personality Development and Career Guidance Cell by organising different activities.	
Conducted outreach Programs and Institutional Responsibilities through NSS and Cooperate Responsibility Cell.	
Making and Distribution of Masks by the students of the Institution during Pandemic COVID 19	
Justified the College Mission by taking Special Literacy Classes for the Class IV ladies staff of the institution (Mahila Safai Karamchaaris of the institution)	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Entrepreneurship Awareness Camp to acquaint and encourage students to establish small scale industry and selfemployment through funds from the Government schemes.	A three day Entrepreneurship Awareness Camp was organised from 12th to 14th September 2019 by district coordinator Durg, Mr Shahdab, for Part III students of the Science stream conducted by NSTEDB (SEDMAP) The speaker Mr Shahdab on the first day addressed the students about the various Government schemes

	<p>through which they can apply for loans and start their own big or small business ventures. On the second day, Mr Hemant Naik, a consultant on Entrepreneurship, addressed the students motivating them to be the master of their own business ventures rather than serving others. On the third day, the students were taken on a field visit to various industries at Borai and were shown the process of printing jute bags, making disposable cups and glasses and production of Chills icecream</p>
<p>Swachhata hi Sewa Hai To acquaint the students with the importance of cleanliness in the surroundings and make them aware about the hazards on the use of polythene.</p>	<p>From 11/09/2019 to 02/10/2019. The programme was organised to bring awareness amongst the students by highlighting the hazards caused by the use of Plastic and Polythene through: i)Slogan Writing Competition ii) Poster Making Competition iii)Making and Distributing Cloth bags iv)Rally iv)Cleaning the surroundings</p>
<p>A guest lecture on Reading Skills emphasising that a good understanding is required for purposeful reading and improving one's knowledge skills through reading. The speakers tips of enhancing vocabulary and using imagination as tool would further help the students to learn more.</p>	<p>A guest lecture on Reading Skills was conducted by Dr Chandrashekhar Sharma an Associate Professor from CSIT Durg on 17/10/2019. The speaker emphasised that a good understanding is required for purposeful reading. He explained the theoretical and practical aspects of reading and explained how reading helps in improving one's knowledge and skills.</p>
<p>Celebration of 70th Anniversary of Indian Constitution to acquaint the present generation about Indian Constitution; Rights and Duties of Indian citizens.</p>	<p>The 70th Anniversary of Indian Constitution was celebrated in three phases as per the directives of the university from 26/11/2019 to 14/04/2020. In the 1st phase the Part I students of various departments were acquainted with the 11 Fundamental Duties of Indian citizens on 26/11/2019; along with their importance and significance. The 2nd phase of this program was organised on 16/01/2020 in which around 50 students participated. A General Knowledge competition was conducted for the students in which they were questioned about the various aspects of Indian Constitution. The 3rd and final phase of this celebration was an inter-college debate competition organised on 13/03/2020 in which teams from surrounding colleges participated. The topic of the debate was "Bhartiya Samvidhaan mein Sansidiya pranali Desh ke liye Hitkari hai", "Parliamentary System in Indian Constitution is</p>

	beneficial for India"
Teaching for Empowerment and Morals NGO organised a Youth/Women Empowerment Programme by Dr Muhommed Buheji, Founder of International Inspiration Economy Project, a leading expert in the area of excellence, knowledge innovation, Change Management Enhancement of Competitiveness. The main motto of the workshop was to encourage students for an inward look for inspiration and set positive goals.	A Youth Empowerment Programme by Teaching for Empowerment by Moral NGO was organised on 06/12/2019, The speaker, Dr Md Buhiji, founder of International Inspiration Economy Project from Saudi Arabia in his presentation motivated the students by giving them tips on self awareness and exploring their passions and character strength to relate to real life and find their directions.
Guest lecture on Communication Skills and Spoken English, Striving on Body Language, Voice Training, Presentation Skills and Personality Development. The students were also made aware of some International certificate courses available in English Language	Mr Sarvesh Kumar Singh from Asain School of English Language delivered a lecture on 16/01/2020 for the UG students of all streams. He stressed on the various elements of communication skills and acquainted the students about the various international certificate courses available like: - Cambridge English Exams and Training (ESOL) - Teachers Training and Solutions - Occupational English (CELTA) - Qualification Assessment International (QAI)-UK - Cambridge Michigan Language Assessments USA
Lecture by Nikhil Naynani from Pune Institute of Business Management (PIBM) interacted with the students regarding Corporate Expectations so that they can prepare themselves accordingly	A lecture for PG Students of all faculties was organised on 18/01/2020. The speaker Mr Nikhil Naynani from PIBM addressed 98 students and tactfully changed their preferences towards Government jobs vis-a-vis co-operate jobs through the deliberations on the topic entitled Corporate Expectations. He gave them an insight of the cooperate world and imparted tips about the qualifications and qualities required to prepare and compete in them thus proving themselves worthy of it. He also informed the students about the various global companies and brands successfully functioning in the business world after Liberalization, Privatization and Globalization thus increasing the demand of employees and employability with alluring packages once they qualified to adapt themselves to their expectations.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	30-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System (MIS) is specially designed to manage data related to information about any organisation. Educational management information system is designed to monitor the performance of any educational organisation and to manage the distribution and allocation of educational resources. EMIS has specific roles to help an educational institution grow. Students are precious assets of any educational organisation hence data related to students are equally important. This college has 10 Mbps broadband over virtual private network (BBOVPN) under national mission education through Information and Communication Technology. (NMEICT) scheme of MHRD, Government of India was granted with effect from April 2012. Quite a few departments are in possession of LCD projectors and there are three ICT enabled classrooms. College has subscribed to the National Library and Information Services Structure of scholarly content (NLIST) programme of INFLIBNET Ahmedabad. LAN Connection and WIFI connectivity exist in the premises including hostel. College purchased note counting machine in the year 2019. Bhilai Mahila Mahavidyalaya enters details of admission through ERP. This stores essential student data such as personal data, exam result records and hostel and library details. The cash receipts are given in printed form. Very shortly college plans to implement ERP for the remaining modules like salary module</p>

which calculates monthly net pay per pay scale and grade pay for teaching and nonteaching staff, prepares the pay sheet report as per allowances deductions norms, prepares various submissions forms to concerned authorities for sanction from government agencies. System reports attendance percentage according to class, subject and teachers required for analysis. Identifies/ notifies students with the shortfall of attendance. CAMPUS PLACEMENT MODULE: Schedules and organizes campus interviews as per procedures and selection criteria. Maintains data of students performance in written, group discussion, personal interviews conducted. Also maintains the record and generates reports of campus placement according to student, stream and company. ESTABLISHMENT MODULE: Manages personal information of teaching and nonteaching staff, qualification information, experience details, joining dates details, promotion dates, university approvals, service record, applicable pay scales, staff pay details, leave status, extracurricular activities, etc. STORES MANAGEMENT: System is built on the basis of two section, central store and departmental store. Departments, students and staff can indent their requests that can be approved by authorities like HOD, Registrar, Principal, etc. Management Information System maintains receipt and writes off record of various store items. Raises purchase order, generate a comparative statement, and generates the list of items for physical verification.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated with Hemchand Yadav Vishwavidyalaya, Durg. Effective implementation of Curriculum is planned by all the departments of the institution. All the departments prepare their academic calendar in accordance with the calendar prescribed by the University which includes all activities in detail. The Administration ensures the availability of qualified teachers before the commencement of every session and the vacant posts are filled up accordingly. The number of teaching days available every month are marked along

with the curricular and extracurricular activities to be conducted. Every department also prepares its departmental academic calendar in accordance with the academic calendar of the institution, specifying suitable dates for academic and other activities. The faculty members are briefed on the academic activities of the college in the first meeting on the commencement of every academic year. The timetable Committee of the college prepares the master timetable for all the departments along with the academic programmes of the college considering their need and available infrastructure. The heads of departments conduct departmental meetings to distribute and assign the teaching workload amongst the departmental members according to the departmental timetable. Considering the number of teaching days available important academic events and tentative examination dates, all faculty members prepare their teaching plans for their respective subjects at the beginning of every term. The Head of the departments through midterm meetings review the progress of syllabus completion. For effective delivery of curriculum, some departments use ICT tools for the effective conduct of lab practicals, undertake field projects, tutorials, research projects, field surveys etc. Papers are presented by P.G. students and for the up-gradation of subject-related knowledge Seminars, Conferences and Workshops are also organised. This helps the students and teachers to participate and interact with the experts in various fields and enrich and update their subject knowledge. Guest lectures by subject experts are organised for U.G. classes for effective curriculum delivery. The IQAC collects feedback on the curriculum which is analysed and the analysis is conveyed to the concerned departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
YOGA	Nil	01/02/2020	150	Employability	Yoga Teaching
TALLY	Nil	11/07/2019	365	Employability	TALLY
Computerised Accounting	Nil	06/12/2019	365	Employability	Accounting

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	236	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Training of Art by Pedilite	19/08/2019	38
Entrepreneurship Awareness Programme	12/09/2019	14
Study Tour (Amritsar, Delhi)	18/12/2019	21
Skill Development Certificate Programme	01/05/2019	2
TALLY ERP-9	11/07/2019	137
Basic Computer Awareness Programme	05/07/2019	139
Communicative Hindi	03/11/2019	74
Computerized Accounting	06/12/2019	3
Coaching Classes for CA,CMA CS-Professional Academy	01/07/2019	11
Fabric Embellishment Programme	19/08/2019	49
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	Internship porogram	97
BSc	BSc III Botany	107
MSc	MSc III+IV Sem Botany	40
MSc	M. Sc. Botany Field Excursion	20
MCom	M.Com. 4th Semester - Project Work	20
MSc	M.Sc. Computer Science	8
BSc	B. Sc Micro-Biology Field Excursion	47
MSc	M. Sc. Micro-Biology Field Excursion	33
MSc	M. Sc. Micro-Biology Projects	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback on different aspects of institutional functioning is the basis for improving the quality of education offered by the institution. Feedback in the academic year 2019-20 was obtained by the IQAC on • Curriculum • Teachers • Students Satisfaction A Questionnaire containing multiple-choice questions were asked to obtain the feedback. Feedback on curriculum, for higher education and employment, was obtained along with those of teachers teaching various U.G. and P.G. classes, wherein the teaching skills, regularity and punctuality of teachers was also recorded. The students of U.G. and P.G. classes also shared their views on the infrastructure and learning resources available in the institution which included classrooms, library, labs, canteen, gym, examination section and services offered by the college office. This was done through a printed form which was further analysed (Report on curriculum was shared by the authorities of parent university i.e. Board of studies for changes in the curriculum). Feedback on teachers was shared by the Principal through one to one interaction. Teachers with a positive feedback were appreciated and those with negative feedback were motivated for improvement and asked to overcome their weaknesses. The points are calculated according to the grades given by the students on the basis of Excellent Good, Very Good and Average and the average and percentage of each criterion is calculated. Feedbacks from the parents both verbally and through forms are taken into consideration for improvement and discussed in respective committees and departments which are further discussed with the Governing Body. Apart from this feedback is also taken from Alumni, Employers and Teachers. Through the feedback of students on students satisfaction, the gap in students expectations and quality of services offered were identified.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	197	196
BCA	Computer Application	90	41	29
BCom	Commerce	684	365	341
BSc	Science	1602	1107	852
MSc	Science	338	504	286
MCom	Commerce	80	47	38

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2019	1418	354	1	1	66

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
68	68	3	9	3	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The main objective of mentoring at Bhilai Mahila Mahavidyalaya is to help the students face negative situations and emotions of life effectively. The duty of a teacher as a mentor is assigned by the Principal. Mentor teachers are expected to take the assigned of their mentees specially that of the first year students to access their learning and performance levels. The advanced and slow learners are annexed and a separate group formed for slow learners. The slow learners are trained for improvement and the parents are also informed about their performance. They are asked about the study habits of their wards and the number of hours they put in for their studies. The students are asked to make a self-analysis of their strengths and weakness. The students are guided by the mentor to choose a suitable career for themselves. The mentor has to be a friend of the mentees and not a parent or authority so that they can open up freely and mentor can solve their problem through discussion and counselling. This helps the student to become more confident and aim at bigger goals. Classes with a huge number of students have more than one mentor. Psychological counselling is also extended to those who are in need of it. Mentors maintain biographic details of each mentee including their socioeconomic status and background. A mentor is also expected to solve individual as well as collective problems of their mentees and be ready to support the needy students. Depending upon the seriousness of the issue a mentor can also suggest the students meet the in charge of counselling cell. At the end of the session, the mentor registers are handed over to the in-charge or Principal.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1772	68	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	Nil	6	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. M. Madhuri Devi	Assistant Professor	Best Teacher Award received
2019	Dr. MOHANA SUSHANT PANDIT	Assistant Professor	Education and Social Welfare Contribution in the

			field of Education and Social Welfare
2019	Dr. MOHANA SUSHANT PANDIT	Assistant Professor	Maa Sharda Samarthya Charitable Trust, Bhilai
2020	Dr. MOHANA SUSHANT PANDIT	Assistant Professor	International Women Pride Award by Star Awards
2020	Dr. MOHANA SUSHANT PANDIT	Assistant Professor	valuable contribution in the ZIIEI Teacher Innovation. Certificate of Appreciation Shri Aurobindo Society
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	UG	Fourth Semester	26/09/2020	31/10/2021
BSc	UG	Final Year	28/09/2020	17/11/2020
BCA	UG	Final	24/09/2020	28/11/2020
BCom	UG	Final Year	29/09/2020	11/11/2020
MCom	PG	Fourth Semester	27/09/2020	05/11/2020
MSc	Computer Science	Fourth Semester	26/09/2020	03/11/2020
MSc	Mathematics	Fourth Semester	28/09/2020	05/11/2020
MSc	Micro Biology	Fourth Semester	27/09/2020	03/11/2020
MSc	Botany	Fourth Semester	27/09/2020	31/10/2020
MSc	Chemistry	Fourth Semester	27/09/2020	06/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution is affiliated to Hemchand Yadav Vishwavidyalaya Durg and follows the evaluation scheme designed by the University. The exam committee prepares a schedule which is communicated to the students through notice board and verbal announcements in the classroom. • All the teachers are required to submit the question papers of their respective subjects as per the guidelines of the University to the examination committee through their heads. • The exam

is conducted on the basis of a schedule. • The syllabus for the exam is communicated to the students well in advance. • After evaluation the marks obtained by the students are submitted to the University through the log in account of the University on the internal examination portal. • The purpose of these internal evaluation exams is to motivate students to do better and improve so as to assure quality. These exams are also known as home exams and are conducted on monthly, quarterly, half yearly and pre final basis. • Students are given special coaching on the basis of their performance and students participating in sports, NSS and co curricular activities are given chance to appear later. • The first unit test is conducted in July, Second in the month of September, third in the month of October. The first term exams in September, Second term in December and Pre-Finals in January before the commencement of practical and final exam. Surprise test can also be conducted. The subject teachers recapitulate the portion taught and test the retention capacity of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar was prepared for the session 2019-2020 and published in the college prospectus. Exams were conducted by the affiliating University at the end of the every semester for P.G. students and annually for U.G. students. The students are also informed about the university notices and circulars related to exams from time to time through general and departmental notice boards, circulars, college website and verbal announcements by the departmental faculties. Before the university exams, internal exams are also conducted at college level, the calendar for which is prepared at the beginning of each academic session and uploaded on the college website. Preparation and display of academic calendar helps to maintain discipline and give information regarding tentative dates of curricular activities like sports day, annual function, NSS activities and college social and cultural activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.bmmphilai.com/pages/Student-Performance-and-Learning-Outcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BEd	Nill	98	96	97.95
Nill	BCA	Nill	9	7	77.77
Nill	BCom	BCom with Computer Applications	38	29	76.31
Nill	BCom	Commerce	143	114	79.72
Nill	BSc	Computer Science	61	46	75.40
Nill	BSc	Micro-Biology	35	34	97.14
Nill	BSc	Bio-Technology	21	19	90.47

Nill	BSc	Biology	62	49	79.03
Nill	BSc	Maths	73	47	64.38
Nill	BSc	Home Science	20	18	90
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.bmbhilai.com/pages/Student-Satisfaction-Survey>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1095	CGCOST, Raipur	3	0.75
Minor Projects	730	U.G.C	1.37	1.37
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
International seminar on Importance of life skills in present educational scenario	B.Ed.	19/09/2019
Calibration and Operation of Instrument and Techniques	Biotechnology	16/09/2019
Commercial Production of Biofertilizer and Biopesticides using Bacillus thuringensis and Rhodobacter spheroids	Microbiology	17/01/2020
Career guidance and scope in Sciences	Botany	14/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
3rd Price in Best Practices	Bhilai Mahila Mahavidyalaya	Hemchand Yadav university	01/07/2020	Best Practices of College
Zero investment Innovation for Education	Dr Mohana Sushant Pandit	ZIIEI Shri Aurobindo Society	30/09/2019	Certificate of Appreciation

Initiatives

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nill	Shikha Rajput	Nill	Jharokha	Boutique	11/09/2019
Nill	R. Suman	Nill	Sumay	Boutique	06/06/2020
Nill	Aparna Shrivastava	Nill	Jaishree	Boutique	10/12/2019

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3.3 – Research Publications and Awards**3.3.1 – Incentive to the teachers who receive recognition/awards**

State	National	International
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Biotechnology	1
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Biotechnology	1	Nill
National	Botany	4	Nill
International	Botany	2	Nill
International	Chemistry	5	Nill
National	Computer Science	1	Nill
National	Commerce	2	Nill
International	Commerce	2	Nill
National	Hindi	2	Nill
International	Home Science	2	Nill
International	Physics	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BEd.	3
Biotechnology	1
Commerce	7
Hindi	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Synthesis of Ag Nano particle-Decorated ZnONanorods Adopting the Low-Temperature Hydrothermal Method	Kanchana Shahi, R S Singh, Jai Singh Mariya Aleksandrova, , and Ajaya Kumar Singh	Journal of Electronic Materials, (Springer)	2020	Nil	Nil	Nil
Fixed - bed Column Studies on Removal of As (V) by Radiation Grafted Polymer "Chitosan-g-MAETC"	K. Vijayasri, Alka Tiwari Chaudhari	Analytical Chemistry Letters	2019	Nil	Nil	Nil
Radiation degraded Chitosan: Efficiency and Investigation of Adsorption of Arsenic (V) from Aqueous Solution,	K. Vijayasri, Alka Tiwari Chaudhari	Analytical Chemistry Letters,	2019	Nil	Nil	Nil
Chemical and radiation grafted chitosan for the mitigation of arsenic from contaminated water	K. Vijayasri, Alka Tiwari	Journal of Dispersion Science and Technology	2019	Nil	Nil	Nil
Development of	K. Vijayasri,	J. Polymer	2019	Nil	Nil	Nil

Functional Adsorbent from natural Biosorbent " Chitosan" by Radiation induced grafting of MAETC for removal of Arsenic (V)	Alka Tiwari C.V.Chaudhari	Materials				
Floristic Diversity of Jammu and Kashmir, India, Especially in Context to Skin Care	Nisreen Husain, Touseef Hussain Tark, Deepti Chauhan	International Journal of Advanced Science and Technology Vol. 29, No. 11s, (2020), pp. 2358-2386	2020	Nil	Nil	1
A Critical Study about the Toxicity of Lead and the Precautionary Measures: A Review.	Arti Gupta, Nisreen Hussain and Bhawana Pandey	World Journal of Pharmaceutical Research (Volume 8, Issue 11)	2020	Nil	Bhilai Mahila Mahavidyalaya	Nil
Medicinal Virtues And Phytochemical Constituents Of Some Of The Important Indian Spices	Nisreen Husain, Bhawana Pandey, Touseef Hussain Trak and Deepti Chouhan	World Journal of Pharmaceutical Research (Volume 8, Issue 11)	2019	Nil	Bhilai Mahila Mahavidyalaya	Nil
Phytochemical Analysis of Curcuma coccia In Different	Chetna Rahangdale and Bhawana Pandey	Indian Journal of Scientific Research (Vol. 10, Issue 1)	2019	Nil	Bhilai Mahila Mahavidyalaya	Nil

Solvents						
Biodiversity of Soil Fungi of Achanakmar Forest of Bilaspur	Pratiksha Pandey , Bhawana Pandey	International Journal of Computer Sciences and Engineering (UGC Care Journal) E-ISSN: 2347-2693 Vol.7, Special Issue.3, Feb. 2019	2019	Nil	Bhilai Mahila Mahavidyalaya	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	42	47	Nil	9
Presented papers	34	15	Nil	2
Resource persons	2	3	Nil	5
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Activity	Bhilai Mahila Mahavidyalaya, Bhilai Nagar, Bhilai	35	80
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Award	Rashtriya Matrishakti Samman	Rashtriya Shikshak Sanchetna Ujjain(M.P.)	Nil
Swachata Abhiyan, Vriksha Ropan, Water Conservation, Imparting menstruation hygiene to Rural ladies.	Recognition	Nehru Yuva Kendra Sangathan, Rajnandgaon	1
International year of periodic Table (IYPT-2019) 7th November 2019	Award and recognition	Department of Chemistry, Govt VYT Pg Autonomous College Durg (C.G)	11
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Reference letter dated 4th September 2019 received from Ministry of Human Resource Development, Department of Higher Education EBSB Cell and dated 5.09.2019 received from Hemchand Yadav Vishwavidyalaya , Durg to observe Plastic Waste Free campaign	Cleanliness of surroundings by the students	1	46
Swachh Bharat Abhiyan	Reference letter dated 4th September 2019 received from Ministry of Human Resource Development, Department of Higher Education EBSB Cell and dated 5.09.2019 received from Hemchand Yadav	picking up the littered polythene and plastic stuff lying around and pledging not to use these ever again in their own benefit as well as the benefit of the society	1	250

	Vishwavidyalaya , Durg to observe Plastic Waste Free campaign			
Swachh Bharat Abhiyan	Reference letter dated 4th September 2019 received from Ministry of Human Resource Development, Department of Higher Education EBSB Cell and dated 5.09.2019 received from Hemchand Yadav Vishwavidyalaya , Durg to observe Plastic Waste Free campaign	Competition of making thongas (lifafas)	1	14
Swachh Bharat Abhiyan	Reference letter dated 4th September 2019 received from Ministry of Human Resource Development, Department of Higher Education EBSB Cell and dated 5.09.2019 received from Hemchand Yadav Vishwavidyalaya , Durg to observe Plastic Waste Free campaign	Demonstration of making Carry Bags with variety of papers and grocery thongas (lifafas) with Brown Paper and News paper	1	50
Swachh Bharat Abhiyan	Reference letter dated 4th September 2019 received from Ministry of Human Resource Development, Department of Higher Education EBSB Cell and dated	Slogan writing competition	1	23

	5.09.2019 received from Hemchand Yadav Vishwavidyalaya , Durg to observe Plastic Waste Free campaign			
Swachh Bharat Abhiyan	Reference letter dated 4th September 2019 received from Ministry of Human Resource Development, Department of Higher Education EBSB Cell and dated 5.09.2019 received from Hemchand Yadav Vishwavidyalaya , Durg to observe Plastic Waste Free campaign	Poster making competition	1	24

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Teacher Exchange (Guest Lecture)	7	self	07

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	Dissertation	MATS University Raipur.	01/12/2019	01/04/2020	02

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Patanjali Yogpeeth	17/01/2020	Yoga Training by Trained Professionals	102
Nthyrs ,Hyderabad	23/01/2020	Workshop and Placement	4
Nitza Biologicals (P) Ltd. Hyderabad	01/01/2019	Workshop and Placement	35
Somi Tel Computers (TALLY Institute of Learning)	11/07/2019	To Teach Computerised Accounting to B.Com.Students	137
Professional Accounting Academy	19/07/2019	To facilitate the Commerce students with the classes for Professional courses like CA, CS CMA.	11
Computerized Accounting	25/03/2019	To Teach Computerised Accounting to B.Com. Students	3
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
232.24	17.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Granthalaya	Fully	Null	2005
Techcherry	Fully	Null	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	759	207640	783	243770	1542	451410
Journals	44	30563	44	22294	88	52857
CD & Video	282	Nill	29	382	311	382
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sandhya Madan Mohan	Academic/ Lecture Module	CG School/University Portal	28/04/2020
Dr. Nisha Shukla	Academic/ Lecture Module	CG School/University Portal	30/04/2020
Smt. Pratibha Chhaya Claudius	Academic/ Lecture Module	CG School/University Portal	26/04/2020
Dr. Bhawana Pandey	Academic/ Lecture Module	CG School/University Portal	23/04/2020
Dr. Mohna S. Pandit	Academic/ Lecture Module	CG School/University Portal	24/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	103	4	46	1	5	9	94	25	0
Added	20	0	0	0	0	3	19	0	0
Total	123	4	46	1	5	12	113	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College Youtube channel	https://www.youtube.com/channel/UC3ioyN CcTp6JcK2eYA0-qRw
Google Drive/ Institutional Library	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
53.36	3391862	39.69	2832614

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Several committees are formed like Purchase committee, Library committee, Building committee, Beautification committee etc. for laboratory, library and sports complex along with computers and classrooms separate budgetary provisions are sanctioned and the college has guidelines and procedures for repairing and maintaining and utilizing physical facilities as under- • College maintenance is essential to prolong the life expectancy of the infrastructure. Inspection is carried out every six month to check for the status, repair of building, furniture and equipment and attended to as and when required. White washes done every five year. Electricians attend to the electrical problems and gardeners to the garden. • Computers with internet are distributed all over college and attended as need be. • Solar panels are established on the terrace of the college • Housekeeping staff maintains the cleanliness of the campus. • The College Management with the help of the Principal plans budgetary provisions regarding maintenance and upkeep of infrastructure at the beginning of each session. • At the beginning of every academic session, the availability of blackboards, lighting and furniture is taken care of by the assigned committee. • Library committee takes care of the library matters and its functions. • The hostel committee manages the hostel maintenance and its required facilities. • The Sports Officer takes care of sports facilities and its purchase. • Separate non-teaching staff is appointed for housekeeping and cleanliness. • The maintenance work related to facilities like Computer labs, furniture replacement, fire extinguisher, electrical work, plumbing RO water facility, the water tank is maintained on daily basis through contract services. As far as finance on this maintenance is concerned non salary grants are provided by U.G.C. and utilized on essential needs like furniture, equipment and maintenance work. College receives grants like U.G.C., U.G.C. additional grants and from fees of Self-financing courses. RUSA U.G.C also provide special grants for construction of building and purchase and maintenance of equipment and as far as construction and purchase of equipment for Self-financing course is concerned it is done by the management.

<http://www.bmmbhilai.com/pages/Procedures-and-policies-for-maintaining-and-utilizing-facilities>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NSS	11	4400
Financial Support from Other Sources			

a) National	PostMetric SC/ST/OBC Scholarship	334	1217630
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
REMEDIAL CLASS (B.Ed.)	04/11/2019	20	Nil
STUDENT COUNSELLING	01/02/2020	15	Nil
Carrier oriented Programme by ICA	07/11/2019	50	ICA Education Skills pvt. Ltd.
REMEDIAL CLASS (H.Sc.-1)	15/10/2021	17	Nil
REMEDIAL CLASS (H.Sc.2)	14/10/2020	23	Nil
REMEDIAL CLASS (H.Sc.3)	19/10/2020	24	Nil
REMEDIAL CLASS- B.Sc.-1	21/10/2020	156	Nil
REMEDIAL CLASS- B.Sc.-2	22/10/2020	106	Nil
REMEDIAL CLASS- B.Sc.-3	14/10/2020	112	Nil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	COACHING FOR PRE B.Ed.	10	Nil	10	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NITZA Bioventure, Secunderabad	108	1	TCS	9	4
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	M.Sc.	Chemistry	Govt. V.Y.T.PG Auto College	Ph.D.
2019	15	B.Ed.	Education	Kalyan PG College	M.Ed.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	6
Any Other	2
Any Other	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	COLLEGE LEVEL	96
CULTURAL	COLLEGE LEVEL	87
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	00	N.A.
2020	NIL	National	Nil	Nil	00	N.A.
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- After the commencement of every academic session the college student council is constituted either through elections or nominations as per the rules and norms laid by Hemchand Yadav University Durg and directives of the Department of Higher Education Raipur. The council comprises of a President, Vice-President, Secretary and Joint Secretary.
- Class Representatives are again either elected or nominated based upon their previous years academic performance from each class.
- The members of the student council actively participate in the academic and administrative developmental activities of the college.
- Ten members in each of the eleven societies are nominated as members by the Principal which includes the members of the staff council conducting various co-curricular and extra-curricular activities under the guidance of the Principal and the teacher incharge.
- The President of the student council is also a member.

Objectives and Functioning of the Staff Council

- To promote all round development which includes (academic, professional and personal) of students which include co-curricular and extra-curricular activities.
- To promote an amicable culture and develop the leadership abilities.
- Conducting various activities and programmes at inter and intra college levels.
- To help maintaining discipline and a healthy atmosphere in the college campus.
- To initiate special drives such as fund raising, disaster management and event management.
- There is sport's secretary, cultural secretary with several societies like cultural society, fine arts society, society of book readers, society of computer literacy, society of gender issue, society of current affairs, knowledge society, and society of dramatic achievements.
- The teachers also motivate the students to participate in both college and inter-college competitions. College hosts events in cultural competitions and sports as directed by the university.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has registered Alumni Association under the registration act 33166. It comprises of members in the executive committee and general body comprising of all registered members. Any student who has completed their UG or PG or Education course or PGDCA is eligible to register as member of the Alumni Association. Activities and Contribution of Alumni Association:

- To organise events such as Alumni Meet from time to time and strengthen their ties between Alumni organization and community.
- Participation of Alumni in Seminars, Conference etc.
- Helping in placement opportunities on and off campus placement drives and award scholarships.
- Members of Alumni association are in regular touch with the Principal, Management, Staff for over-all development of the college.
- One or two members of Alumni associations are also the members of IQAC.
- Alumni who are eminent personalities and who have distinguished themselves in their chosen fields are invited to deliver guest lecture or lectures on topics connected with their subject or fields of specialization.
- Many alumni are absorbed and employed as faculty in their alma mater and play an important role in academic as well as institutional development.
- The purpose of Alumni Association is to create spirit loyalty and promote the general welfare of one's alma mater. The alumni meet is organised to celebrate and refresh old relationships and form new ones. The teachers, students, Principal and Management welcome their alumni with various events and performances.
- Alumni are in contact with the institution and staff through emails and WhattsApp. They not only appreciate the progress of the college but also give their guidance and suggestion for betterment of students and institution.

5.4.2 – No. of enrolled Alumni:

768

5.4.3 – Alumni contribution during the year (in Rupees) :

71750

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meetings

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is maintained by the Bhilai Education Trust. All decisions related to college functioning are finalized and checked by the college Governing Body constituting of the Principal, Teacher representatives, Trust members and external members including educational and social workers. Maintenance, construction work and purchase are taken care by management. Administration responsibilities are taken care by the Principal and academics by HOD's with their staff

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Hemchand Yadav Vishwavidyalaya Durg and follows the syllabus for all U.G. and P.G. classes as laid by the University. The staff members are appointed in the university academic bodies like the Board of Studies, Paper Setting Committees, Syllabus framing Committees etc. where they actively contribute their academic guidance for curriculum development. The departments organise workshops, seminars and invite eminent speakers in the respective areas.
Teaching and Learning	The IQAC monitors teaching learning process by collecting students feedback forms on every teacher of the institution. Reports showing feedback of students on their teachers were distributed to teachers individually through head of the institution on one to one interaction. The Principal appreciated the teachers with positive feedback and motivated those with negative reports to improve upon their weakness.
Examination and Evaluation	Internal class test and exams are conducted as a part of continuous

	<p>internal evaluation on the basis of which the performance of the students is evaluated. Students of Science stream are also evaluated on the basis of their performance in practicals. The term end results are analysed by the exam committee head and remedial are conducted at departmental level. The staff and students are motivated by the Principal to participate in National level Conferences, Workshops and Seminars and present papers and publish articles in journals with impact factor. Staff members with M.Phil. PhD degree are given increments.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The old library cards are renewed and new cards made for Part I students. The library is registered to INFLIBNET N-LIST programme. This faculty enables access to huge number of e-books and e-journals.</p>
Human Resource Management	<p>The governing body analyses the manpower need of the institution at the beginning of every academic session. A detailed advertisement is published in local and national newspapers and applications of eligible candidates are invited and interviews conducted and suitable candidates are selected. Appraisal- The feedback of the staff members are collected and discussed with the HOD, Principal and Management.</p>
Industry Interaction / Collaboration	<p>Formal MOU's are signed with the institutions or industries to share the knowledge and resources. The objective behind these collaborations is mainly to make the students employable. Eminent speakers are invited to conduct seminars and workshops for students.</p>
Admission of Students	<p>Every year an admission committee is constituted to complete the admission work efficiently and in a fair manner. The admission programme for 1st year is scheduled as per the circulars and notifications from the affiliating University. To make the admission process flawless all the members of the admission committee are oriented about the process and norms to be followed while admitting the students to the institution. To make the process smooth apart from displaying admission notices, volunteers are made available near the reception to guide the parents students visiting the institution for admission purpose.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The Management and Principal interact through whats up and e-mails for day to day functioning and allocation of jobs. The office uses digital platforms for communication with the University.
Finance and Accounts	The accounts of fee collected from students is maintained through the software. It gives relevant information regarding calculations of fee to be collected from students. The software helps to extract the record of the students through excel. The salary of the staff is also maintained by the accounts department in excel.
Student Admission and Support	The departments prepare merit lists by following the reservation norms and the name are marked to the office for displaying on the notice boards. The admission records regarding the total intake, admission taken and seats vacant etc. is communicated internally through e-mails or notice boards.
Examination	For internal examination, the head of the examination needs variety of details like record of students, subject details and number of papers to be printed for which messages are sent to the Heads of the Departments. Both external and internal marks are recorded digitally and sent to the university through a digital platform
Planning and Development	Each department of the college are provided with internet connections with access to e-mails. Important correspondences is communicated through e-mails. The network of systems is connected to a server from which the data can be easily extracted whenever required

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	N.A.	N.A.	Nil
2020	NIL	N.A.	N.A.	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP, Organized by Bhilai Mahila Mahavidyalaya , Bhilai	Nil	13/06/2019	13/06/2019	7	Nil
2019	FDP In Pursuit of Excellence , Organized by Bhilai Mahila Mahavidyalaya , Bhilai	Nil	22/07/2019	23/07/2019	33	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP In Pursuit of Excellence, Organized by Bhilai Mahila Mahavidyalaya, Bhilai	33	22/07/2019	23/07/2019	02
FDP In Pursuit of Excellence, Organized by Bhilai Mahila Mahavidyalaya, Bhilai	2	24/07/2019	25/07/2019	02
FDP, Organized by Bhilai Mahila Mahavidyalaya, Bhilai	7	13/06/2019	13/06/2019	01
GYANODAYA: Literacy Programme for	6	31/01/2020	31/03/2020	06

Cleaners				
Knowledge sharing programme on Academic Leadership -the keystone for excellence in professional education	2	26/07/2019	26/07/2019	01
Creative Research and Innovations in Spectroscopy	1	08/06/2020	13/06/2020	05
E- Yoga Camp	4	10/06/2020	20/06/2020	10
Jain Kanya Pathshala (PG) College Online Faculty Development Programme	1	29/05/2020	03/06/2020	06
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
51	18	25	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Refundable Loan Advance(minimum 5 years of service- Permanent Employee), Various heads under the sanctioning Advance: 1. Housing Loan/Purchase of Site/ flat for construction/ Addition alteration in existing house/ repayment of Housing Loan. 2. Illness of member/family 3. Marriage of self/son/d aughter/brother/sister 4. Post Matriculation Education of Children. CPF (Non- refundable Loan) for Govt. Aided staff out of management share account</p>	<p>Refundable Loan Advance(minimum 5 years of service- Permanent Employee), Various heads under the sanctioning Advance: 1. Housing Loan/Purchase of Site/ flat for construction/ Addition alteration in existing house/ repayment of Housing Loan. 2. Illness of member/family 3. Marriage of self/son/d aughter/brother/sister 4. Post Matriculation Education of Children. CPF (Non- refundable Loan) for Govt. Aided staff out of management share account</p>	<p>Special Concession in fees for two girl siblings. Pad Vending Machine Girls common Room. Concession for students participated in State level or National Games. 400Rs Concession for NSS Students. Special Prizes from management to the outstanding students</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Funds of the college are managed by the secretary Bhilai Education Trust and the Principal. Financial resources of the college are fees of the students under different heads, grants received from state and central Government for the teaching and non-teaching staff, UGC grants for various expenses like equipments, books in the library, building construction, furniture etc. Funds of income and expenditure are internally accredited by college staff and external audit by local chartered accountant and Government officials from time to time. External Government audit is also done for grants received from Government for salary and other allowances. The college account office which is separate from the administrative office handles the records of the staff salaries and leave records. It also maintains the books of accounts for every transaction between the college and its stakeholders. The books of accounts are audited every year by external auditors to ensure transparency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mahila Kalyan Samiti Government of Chhattisgarh	200000	Appreciation for the Class and College Toppers
View File		

6.4.3 – Total corpus fund generated

34150278

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Bijoy Barik Co	Yes	Bijoy Barik Co
Administrative	Yes	Bijoy Barik Co	Yes	Bijoy Barik Co

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA meetings are held twice a year Results and performance of wards is discussed The reason for short attendance of wards is also enquired from the parents. Parents grant permission for sending their wards to field trips and excursions

6.5.3 – Development programmes for support staff (at least three)

Computer Literacy Classes were imparted to support staff Teaching was done to 4th class employees. Skill trainings are conducted from time to time
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. B.A. Course introduced in the year 2020. Students have to select 3 subjects out of 5. 2. Number of appointments of Permanent teaching faculty on statute 28 and management regular staff and Non Teaching staff has been increased over the year. 3. Research culture promoted largely, quite a many teachers have attended P.Hd. Degree and they are given increments for the same. 4. Research Center in Chemistry and Home-Science started.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Science PG UG students were taken to Kalinga University Raipur for Campus Selection	14/09/2019	17/09/2019	18/09/2019	9
2019	International Seminar on the 'Importance of Life Skills in present Educational Scenario' organized by Department of Education	14/09/2019	19/09/2019	20/09/2021	365
2019	Inaugural Session of the seven day International Swalambhi Yoga by Ms Teradova Mavlova from Sophia, Bulgaria	20/11/2019	27/11/2019	04/12/2019	150
2019	A healthy mind lives in a healthy body , MOU signed by the Education Department with Bharat Swaabhimaan Trust for Yoga training.	21/12/2019	17/01/2020	18/01/2020	57

2020	Industrial visit by the students of Biotech Department to Neeri, Nagpur	07/02/2020	06/03/2020	10/03/2020	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Mental Health Programme titled Suicidal Prevention Amongst Young Students by Dr Akansha Dani	11/09/2019	11/09/2019	122	Nil
Menstruation Waste and Its Management Programme by the Tejaswani Group	24/09/2019	26/09/2020	120	Nil
A Programme on Kanya Bhroon Hatya organised by Lions and Lioness Club Durg with special talk given by Dr Ajay Dani	05/10/2019	05/10/2019	40	Nil
Awareness regarding Gynaecological Problems topic Overview of Gynaecological Challenges Amongst Youngsters by Dr Shulbha Vavre	24/10/2019	24/10/2019	43	Nil
Feeling of Self-Respect amongst Women topic Safar Ek	04/01/2020	04/04/2020	35	Nil

Pehal Stree
Samman ki Khoj
Mein by Dr
Aishwarya
Rewadkar

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Tree plantation drive namely Hareli Bayar was organised in the college. Various agencies participated in this drive and planted trees in and outside the college campus. 2. The Swachhata Abhiyan was organised in the college to mark the 150th anniversary of Mahatma Gandhi. 3. Solar Panels are put on the roof of the institute to generate solar energy as an alternate energy initiative.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	14/09/2019	01	Hindi Diwas Celebrated to acquaint students with the importance of language	Ethical Values	55
2020	1	1	20/02/2020	01	Matra Bhasha Diwas cel	Ethical Values	50

					celebrated to acquaint students with the different languages of Indian States entitled Ek Bharat Saravareh Bharat		
2019	1	1	19/09/2019	02	International seminar	Importance of Life skills	365
2019	1	1	11/09/2019	21	Making of paper shopping bags and paper thongas to replace polythene and plastic bags	Eco-friendly Awareness Programme	40
2019	1	1	01/06/2020	01	Webinar on Impact of COVID19 on Women World Wide-Risks and Tips	Awareness Programme	Nil
2019	1	1	26/11/2019	145	70th Anniversary of Indian Constitution celebrated in three phases involving lectures and debate	Ethical Values	80

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Printed college prospectus	14/06/2019	The college prospectus is printed every year a few months in advanced of the academic session for the admission of the new academic session. The college prospectus is also shows the code of conduct of various stake holders and lays down the vision and mission of the college to educate and empower young women. It prescribes professional ethics through laid rules and regulation for maintain discipline and best practices. This creates a conducive work culture in the institution.
Code of conduct	15/06/2019	The college code of conduct is also mentioned in the college website and notice boards

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Visit to villages to bring awareness about non-violence on the eve of 150th anniversary of Mahatma Gandhi	30/09/2020	05/10/2021	80
Laghu Natika - Yuva Aur Matdaan to bring awaress among students about the importance of voting performed by Staff members. The Process of correct voting was also explained	20/01/2020	23/01/2020	80
Hindi Diwas Celebrated to acquaint students with the importance of language	14/09/2020	15/09/2020	60
Matra Bhasha Diwas celebrated to acquaint students with the different languages of Indian States entitled Ek	22/01/2020	25/01/2020	80

Bharat Saravaresheth Bharat			
70th Anniversary of Indian Constitution celebrated in three phases involving lectures and debate	26/11/2019	14/04/2020	80
Cleanliness drive and Seminar on Swachch Bharat Mission	29/09/2020	30/09/2020	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Drive and Cleanliness Drive Cleanliness of the lawns and surroundings from time to time
2. Making of paper shopping bags and paper thongas to replace polythene and plastic bags
3. Waste management by making the campus clean and plastic-free and throwing the garbage in composting pits
4. Maintaining an animal-friendly campus strayed dogs are rescued and fed after.
5. Sanitary pad wending machines in girl's toilets.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice #1: Making women Self Reliant through Education As our vision goes, we are an institute that strives to prepare women of tomorrow through an education system that is holistic and transformative. As an institute, we dont believe in limiting this philosophy to only our students but also extending it to women across all strata of society. We believe in imparting education that not only makes women academically well informed but also makes them socially aware and conscious. This was the reason for starting Gyaanodaya an initiative to teach 4th class workers to become more educated.

Best Practice #2: Service Before Self Inspired by our vision, this best practice is also an example that we dont believe in limiting education to the four walls of the classroom but make it experiential and practically relevant. Few girls from various departments made and distributed masks to COVID warriors during the pandemic.

Best Practice#3: Formation of a social work group in B.Ed. Department: The B.Ed. Department has formed a social workgroup called Samarpan which has been functional since 2011 and does various social works such as teaching the elderly and poor for free, going to vridhashraam and anath ashraam etc on special days and celebration of various festivals with the needy people.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.bmmbhilai.com/pages/BEST-PRACTICES>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Every institution has to strive hard to achieve excellence in various fields. From the date of inception of the college has achieved excellence and distinctiveness in its infrastructure and student support facilities.

- Keeping in view of the vision of the college is offering 12 PG and 9 UG courses.
- The college is spread over 14 acres of land.
- Required infrastructure is provided

and expanded as per the needs and requirements. • The college has several classrooms, a big library, reading room, and laboratories for all streams, a huge gymnasium, auditorium, lecture hall, smart class rooms, two hostel buildings and separate toilets for teaching and non-teaching staff. • The library is self-contained with books, e-journals, wifi and INFIBLINET facility. • A massive gymnasium which is well equipped with modern equipment serves as an indoor hall for organising indoor games like badminton and table-tennis. The students are motivated and trained to play games at National and as well as Inter-national level at times. Winners are also given incentives of different types. • MOUs have been signed with different organisations for training as well as placement of students. • The NSS units provide platform, inculcate values of unity and humility so that they have a bent towards social service. • Students are provided scholarships on different grounds to get financial support. • The college gives guidance to take NET/SET exams and workshops and lectures are organised. • Known as the best women's college in the city and its surroundings. The college established in the year 1979 recognised under 2(f) 12 (B) act by UGC and runs UG and PG courses. The college holds a record of having 40-50 students in the merit list every year of the affiliating university.

Provide the weblink of the institution

<http://www.bmmhilai.com>

8.Future Plans of Actions for Next Academic Year

1. Start more job oriented certificate/Diploma/Degree courses for eg: D.El.Ed. , M.Ed. etc 2. Opening of research centres in all subjects. 3. To develop college as a Womens University