# YEARLY STATUS REPORT - 2021-2022

## Part A

## Data of the Institution

**1.Name of the Institution**                     BHILAI MAHILA MAHAVIDYALAYA

- Name of the Head of the institution          Dr. Sandhya Madan Mohan

- Designation                                  Principal

- Does the institution function from its own    Yes
  campus?

- Phone no./Alternate phone no.                07882242699

- Mobile no                                    7974257413

- Registered e-mail                            bmahila@rediffmail.com

- Alternate e-mail                             bmmprinci19@gmail.com

- Address                                      Bhilai Mahila Mahavidyalaya,
                                               Hospital Sector

- City/Town                                    Bhilai

- State/UT                                     Chhattisgarh

- Pin Code                                     490006

**2.Institutional status**

- Affiliated /Constituent                      Affiliated

- Type of Institution                          Women

- Location                                     Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Hemchand Yadav University, Durg**

- Name of the IQAC Coordinator **Dr. Sunita G Rao**

- Phone No. **07883561813**

- Alternate phone No. **07882210078**

- Mobile **9826632988**

- IQAC e-mail address **bmmiqac21@gmail.com**

- Alternate Email address **sandhyamm59@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

http://www.bmmbhilai.com/pages/AQAR-Reports

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://bmmbhilai.com/assets/img/upload/1.1.2_Acdemic_Calender1.pdf

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 2** | **B+** | **2.7** | **2022** | **15/11/2022** | **14/11/2027** |

**6.Date of Establishment of IQAC** **19/12/2013**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Bhilai Mahila Mahavidyalaya** | **IDPS** | **RUSA** | **2017-18** | **20000000** |

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC    [View File](#)

**9.No. of IQAC meetings held during the year**    **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?    **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report    No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**    **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

A series of Seven days lectures were organized by dept. Biotechnology on "Production of Biofertilizer through Rhizobium species." Department of Botany organized value-added courses on: * 7 days' advanced techniques in plant sciences". * 15 days' college level E training program on organic home gardening for beginners. * Collaborative activities with St. Thomas College Bhilai and Radha Devi Goenka Akola, were organized by the Deptt. of Home Science. * Virtual coconut recipe contest. * National level e- quiz for awareness generation and nutritional sustainability

Dedicated counselling Centre & good mentoring system for the students, to take care of their overall development. Facilities in the girls' common room were improved.

Motivated the faculty members to float more Value- Added Courses and also to organize seminars, webinars, and workshops pertaining to their academia.

Restructuring of administrative departments for effective use of staff and other resources.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| 1) We will instruct students through blended mode. | • Taught the students through blended mode teaching. |
| 2) Construction of a new seminar hall under RUSA. | • Constructed a new seminar hall with a capacity of about 200 audiences and it is equipped with an interactive board & wi-fi connection. |
| 3) To conduct the environmental awareness program in the college. | • The NSS units of the college conducted tree plantation and Swachh Bharat Abhiyan to create awareness among students. |
| 4) Coaching for preparation for competitive exams. | • Department of Biotechnology and Microbiology organized one-month offline free NET coaching for life science students. |

**13.Whether the AQAR was placed before statutory body?**    **Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Governing Body | 01/02/2022 |

**14.Whether institutional data submitted to AISHE**

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | BHILAI MAHILA MAHAVIDYALAYA |
| • Name of the Head of the institution | Dr. Sandhya Madan Mohan |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 07882242699 |
| • Mobile no | 7974257413 |
| • Registered e-mail | bmahila@rediffmail.com |
| • Alternate e-mail | bmmprinci19@gmail.com |
| • Address | Bhilai Mahila Mahavidyalaya, Hospital Sector |
| • City/Town | Bhilai |
| • State/UT | Chhattisgarh |
| • Pin Code | 490006 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Women |
| • Location | Urban |
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | Hemchand Yadav University, Durg |
| • Name of the IQAC Coordinator | Dr. Sunita G Rao |
| • Phone No. | 07883561813 |

| | |
|---|---|
| • Alternate phone No. | **07882210078** |
| • Mobile | **9826632988** |
| • IQAC e-mail address | **bmmiqac21@gmail.com** |
| • Alternate Email address | **sandhyamm59@gmail.com** |
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| | |
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|---|---|---|---|---|
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| | |
|---|---|
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| | | |
|---|---|---|
| website? | | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
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| • If yes, mention the amount | | |

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| 13.Whether the AQAR was placed before statutory body? | Yes |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Governing Body | 01/02/2022 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---|---|
| 2022 | 27/12/2022 |

## 15.Multidisciplinary / interdisciplinary

Institute is currently affiliated with the Hemchand Yadav University, Durg .The Institute runs Arts and Science UG & PG programs on a single campus. The Institute follows the syllabus from the Hemchand Yadav University, Durg.
The syllabus offers the courses such as Professional Communication & Ethics, Communication Skills, etc. Students study these subjects to enrich humanity and social connections in the mentioned courses, students learn and engage with the community. The institute offers research centre in various departments

affiliated under Hemchand Yadav University, Durg. The course outcomes may help in developments outcome. Institution follows the curriculum provided by the University. Courses prepare students for the modern challenges they face in their daily lives. The courses focus on morality and character development at the core of student growth, to enable students to become self-aware, sincere, and successful in their many roles.

## 16.Academic bank of credits (ABC):

This College is a constituent college abides by the University rules/norms. Some of the initiatives taken the college in this direction are given below:

The academic curriculum is designed by the respective departments of different courses offered by the colleges of Hemchand Yadav University and faculty members have been involved in the preparation of course content as a subject expert in the committee of courses constituted by the respective departments.

Within the approved curricular framework of the University faculty members use different curricular and pedagogical tools and approaches for teaching-learning activities.

Several training sessions to use online platform in an effective matter for teaching-learning and other co-curricular activities were conducted.

The college has constituted Teaching Learning Center and Recording Studio Committee dedicated to provide requisite infrastructure for recording the lectures efficiently.

Reading materials, assignments, question papers and other relevant study materials are also regularly uploaded on the ERP (SPACE) portal developed by the college.

Students are encouraged to search and read recent research published articles to prepare assignments.

## 17.Skill development:

1. Strengthening the mechanism for addressing the needs of slow and advanced learners
2. Introduction of audit for documentation of the staff council committees and societies
3. Facilitating the collection of feedback and redressal of grievances
4. Preparation for the implementation of New Education Policy 2020
5. Enhancing teaching-learning environment

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Various progames are arranged for the creation of awareness
towards the importance of the Indian language and culture like
yoga day, art exhibitions, etc. The institute is in the process
totrain the faculty in this regard.
The Institute does teach degree-courses in the local language.

The institute conducts various cultural programs wherein various
competitions like Rangoli, Pottery, Painting/sculpting, Theater/
Skit, Literature, and Food are held.
The syllabus is taught in the English / Hindi language. However,
considering
the students of the first year the faculty do make use of
vernacular words along with the Hindi language for ease in
learning the concepts.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college is focused on outcome basis approach and it is well
reflected in SPOs of every department.
The college focuses on making responsible citizens of the future.
The desired outcomes are met through continuous guidance and
skill training program.
Also, the college redesign and make possible changes in its
approach whenever and wherever required to meet the demand of the
time.
The future plans can be easily observed in the design and making
of PO and SPOs

**20.Distance education/online education:**

NIL

# Extended Profile

## 1.Programme

1.1                                                           **615**

Number of courses offered by the institution across all programs
during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

2.1                                                           **1745**

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

2.2                                                                                      **1745**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

2.3                                                                                       **806**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

**3.Academic**

3.1                                                                                        **72**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

3.2                                                                                        **68**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | **615** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 2.Student

| 2.1 Number of students during the year | **1745** |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **1745** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 Number of outgoing/ final year students during the year | **806** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 3.Academic

| 3.1 Number of full time teachers during the year | **72** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 <br><br> Number of sanctioned posts during the year | **68** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

| **4.Institution** | |
|---|---|
| 4.1 <br><br> Total number of Classrooms and Seminar halls | **52** |
| 4.2 <br><br> Total expenditure excluding salary during the year (INR in lakhs) | **107.23** |
| 4.3 <br><br> Total number of computers on campus for academic purposes | **99** |

# Part B

**CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Our institution ensures effective curriculum delivery through a well planned and documented process. Our college regards effective delivery of curriculum as the most vital curricular aspect. Our college follows the curriculum prescribed by the Hemchand Yadav University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development. Our college ensures effective curriculum delivery through systematic and strategic transparent mechanism: The Heads of Departments conducts the meetings to distribute workload, allotted subjects, and plan the activities of the department and to review the completed syllabus. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. Our college constitutes the Time Table committee and they prepared Time Table. The Time Tables are displayed on the Notice Board and also uploaded on**

**the college website and shared in respective departments group. The syllabus link of University is also provided to the students.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://bmmbhilai.com/assets/img/upload/Additional_Information.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. **Academic calendar: Our college follows the Academic calendar issued by the Hemchand Yadav University.Our Teachers maintaining Teaching Plan on their Daily Diary. Teaching plan is prepared by every faculty member at the beginning of academic year. They record the conduct of teaching and practical in the diary. In Our Institution daily diary of teachers monitoring by HOD of respective departments and verified by Principal. The faculty engages extra classess and practical as and when necessary and maintains their records. Laboratories there are optimum utilization of well-equipped laboratories for curriculum delivery of practical. The students maintain the practical copy and the results are certified by the faculty along with HOD. The faculty uses charts, maps, models specimens and ICT tools along with chalk and board. Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum. Study materials, notes and question banks are provided in the class and through Hard copy and soft copy. Our notes soft copy is also available in our incubation center.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://bmmbhilai.com/assets/img/upload/Marks_Register_(link_for_CIE).pdf |

**1.1.3 - Teachers of the Institution participate in following activities related to**     **A. All of the above**

**curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Brochure or any other document relating to Add on /Certificate programs | [View File](#) |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**171**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the

curriculum that help in this endeavor.

1. Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Durg district that include women 's rights and gender equality.

2. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated.

**3. The curriculum has been followed specially focused on the development of human values and Social Service Formed social group named SAMARPAN. Our College were performing social activities like educating financially deprived children of slum areas of Bhilai Durg. Making effort to encourage adult education in these slum areas and actively associated in social cause related to Old Age Homes, Children Homes, Special Schools, and Government Hospital etc of Bhilai Durg.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | [View File](#) |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**12**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Programme / Curriculum/ Syllabus of the courses | [View File](#) |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | [View File](#) |
| MoU's with relevant organizations for these courses, if any | [View File](#) |
| Institutional Data in Prescribed Format | [View File](#) |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**97**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://bmmbhilai.com/feedback |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://bmmbhilai.com/feedback |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

## 2.1.1.1 - Number of students admitted during the year

**1745**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1057**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution identify slow and advance learners at the various levels of the students admitted. Students coming to seek admission belong to different economical, educational and sociocultural backgrounds and as such the first thing that is needed to be done is to separate slow learners to advanced learners right at their entry level. For this the college conducts counselling sessions, induction programmes and orientation programmes for the fresher's. The Principal and all the staff members acquaint the students with various rules and functioning of the institution, code of conduct, attendances rules, examination and evaluation system and the amenities provided. The students are reminded that they are here to seek their goals and objectives for which they have to aim & work right from the beginning.

The slow and advanced learners are identified right at the entry level through –

- Their performance and marks in their qualifying exam.
- Performance in class tests.
- Oral presentations and verbal communication.
- Mentor – mentee scheme

- **Group discussion**
- **Projects and Assignments**
- **Academic Guidance Talks, Seminars and Workshops**

**The slow learners are extended facilities to cope up for better performance and encouragement is extended to advanced learners in various ways to do still better.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/2.2.1._Slow_and_advanced_learner_new.pdf |
| Upload any additional information | View File |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **1745** | **72** |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Various methods of experiential trainings, participative learning as well as problem solving methodologies are implemented to make sure that the students are keen participants instead of being passive listeners in the teaching learning process. The teachers put in efforts to make teaching learning a two-way process and student centric by making the students participate in the teaching learning process whole heartedly.**

**Experiential Learning –**

**The experimential learning develops highlighting or emphasizing, prompting to encode different entities as equivalent among**

learners and also provides models to emulate and opportunities for performance to the learners. The main objective of this method is to enhance and develop experiment methods in various departments.

- The following Methods have been adopted.
- Skills Oriented Program
- Field Visits
- Industrial Visits
- Power Point Presentation
- Practical as Required

**Participative Learning –**

- College encourages the students to participate in MADHAVA (Mathematics examination for under graduate students and quiz competitions).
- Student Seminars
- Formation of subject wise association
- Project Assignment
- Interaction with Alumni
- Field Visits and Educational Institute Visits.

**Problem Solving Methods –**

- The college adopts this method to develop creativity, decision making ability, critical thinking and reasoning power.
- Several other cells and committees are formed through which the students pursue their interests.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Link for additional information | https://bmmbhilai.com/assets/img/upload/2.3.1.student_centric_methods_new.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words Innovation and creativity play a very important role in imparting skills in the students. Use of ICT aided devices, e-learning resources,

online courses and video lectures, online lectures are also being promoted specially for PG students which prove more effective and student centric.

The following innovating and creative practices were implemented in effective teaching learning –

- Use of PPT's, LCD's, e-books and journals, modern digital instruments and equipment's in the laboratories.
- Use of computers, laptops, internet connectivity & Wi-Fi facility. INFLIBNET and other ICT facilities for teaching learning were also adopted.
- The use of UGC SWAYAM video lectures in order to upgrade the learning experience of the students.
- College also motivates the staff to attend training programmes, workshops & seminars.
- Demonstration by using Charts, and Models.
- Lecture Capture Methods.
- Google Classroom
- QR Code

| File Description | Documents |
|---|---|
| Upload any additional information | [View File] |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | [View File] |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

46

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | **No File Uploaded** |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**72**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year

**33**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

681

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The Institution has a transparent and continuous internal assessment system. The academic calendar is expected to be followed strictly for completion of the academic activities. Examination committee meetings are also held for conducting these exams smoothly.**

**The college attends to internal/external/examination related grievances in a very clear and transparent method in accordance with the guidelines of Hemchand Yadav Vishwavidyalaya, Durg(C.G.). The examination committee prepares the schedule which is communicated to the students through notice boards and announcements in the class rooms well in advance. All the teachers submit their question paper to the examination committee through their HOD's which are prepared as per the guidelines of the University. The exams are conducted on the basis of a prepared schedule. The syllabus for this exam is communicated to the students well in advance. After evaluation the marks obtained by the students are submitted to the University through the Principal's log in account on the University internal examination portal. Grievance if any on behalf of students is attended to and solved by the subject teachers.**

- **Each department fulfills the continuous evaluation process by taking class tests, assignments, presentations, projects etc.**
- **Evaluated answer copies are shown and discussed with students. Suggestions for improvement are provided by teachers .**
- **Grievance if any on behalf of students are solved by the teachers.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | [https://bmmbhilai.com/assets/img/upload/2.5.1_Model_Examination_Time_Table_2021-2022_NEW.pdf](#) |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**Transparency is maintained at all levels in all activities connected to grievances related to internal examination college level. The college follows the guidelines laid by the university for redressal of examination related grievances. Initially the students are acquainted with the pattern to be followed while taking internal exams**

- **College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students.**
- **The attendance record, a part of Internal Assessment option IIon monthly basis.**
- **Information related to internal assessment was displayed on the college on notice board and whatsapp groups by the central Internal Assessment Committee of college.**
- **Answer copies of internal class tests, assignments and project reports were discussed with students after evaluation.**
- **They may raise their grievances regarding the marks awarded to them with the faculty concerned, if any.**
- **In rare cases if students' grievances are not addressed satisfactorily, students can approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary case.**
- **Departmental moderation committees moderates the marks awarded by individual teachers in different courses.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | [https://bmmbhilai.com/assets/img/upload/2.5.2_Grievances_Internal_Examination_new.pdf](#) |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. The University syllabi of all programmes are available with the concerned departments for its teachers and students. The syllabi and learning outcome are discussed in departmental meetings. IQAC initiates quality improvement programme for each department under the guidance of the Principal. The alumni are invited to interact with teachers and students and discuss their experiences on how a specific course helped them to shape their career which further helps the faculty to adopt and improvise the same and introduce add on and certificate courses. The institution conducts and sends the teachers to attend workshops, seminars and refresher courses and interactive sessions to make the course more relevant. College empower students to become teachers, entrepreneurs, scientists,soldiers, and administrators. At the time of admission, the Counselling Cell and Students' Help Desk also apprise students of what to expect from various courses.The outcomes of courses are clearly outlined during orientation by department orientation-program on the opening day of each academic session.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | https://bmmbhilai.com/assets/img/upload/PO_CO_PSO_all_departments1.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | **No File Uploaded** |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The Attainment of Programme and course outcomes are evaluated by the institution by following measures: There are various methodologies decided by the teachers as per program guidelines**

such as written tests, assignments,presentations, practical and viva etc.

The assessment consists of internal assessment and final examination of university.

The engagement of students in various co-curricular such as lab work , field visit, seminar etc and extra-curricular activities indicate the outcome of their curricular learning. The performance of students in Co-curricular activities at local, state and National levels like cultural, sports and athletics, along with NSS are analysed separately and recorded.

Our alumni and students who opted for higher education and employment also indicate the attainment of learning outcomes. All these assessments help the college to analyse and evaluate its own efforts and take necessary actions for reforms (Several methods are adopted to evaluate the programme and course outcome through feedbacks in prescribed forms.

The institution follows a systematic procedure to collect and analyse the data on student performance and learning outcomes. The highest and lowest scores are marked specifically. The overall percentage of students passing every year is calculated.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | https://bmmbhilai.com/assets/img/upload/2.6.2_Attainment_of_POs_and_COs_are_evaluated_by_the_institution.pdf |

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

673

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <div align="center">View File</div> |
| Upload any additional information | <div align="center">View File</div> |
| Paste link for the annual report | <div align="center">https://bmmbhilai.com/assets/img/upload/2.6.3.1._(b)_Total_number_of_final_year_students_who_passed_the_university_examination_(1)_NEW.pdf</div> |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bmmbhilai.com/assets/img/upload/2.7.1_Student_satisfaction_survey_new.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

55,38,174

| File Description | Documents |
|---|---|
| Any additional information | <div align="center">View File</div> |
| e-copies of the grant award letters for sponsored research projects /endowments | <div align="center">View File</div> |
| List of endowments / projects with details of grants(Data Template) | <div align="center">View File</div> |

## 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

## 3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | [View File](#) |

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | [View File](#) |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Bhilai Mahila Mahavidyalaya is committed to create and maintain a conducive environment for research-oriented culture on the campus. The college is keen in recruiting faculty with PhD and encourage faculty to pursue a PhD in their fields. The college recognized as research Center under Hemchand Yadav University Durg in three subjects. There are 14 recognised Research Guide in the college. A total of 03 numbers of research scholars registered this session 2021-22, are doing their research under the guidance of their respective research supervisors. The institution motivates staff members to take up research projects and provide infrastructure in the form of library, access to e-journals and administrative support to researcher scholars. The central library of the college, with INFLIBNET and e-journals facility is the main information resource centre for the researchers. Well-equipped Research Study Center is available in the college library. Faculty members of the institution**

participate and present papers in various seminars and workshops. The college has constituted a Research Advisory Committee which co- ordinates all the research activities in the institution. The Committee follows the notifications of different funding agencies and brings their invitations for projects to the notice of the faculty members. The college is also well-known to provide facilities to carry-out dissertation and project work for students coming from other nearby colleges. Several workshops conducted in the college are designed to teach and introduce practical skills, techniques, and ideas to the students.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | [View File](#) |

## 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | [View File](#) |
| Any additional information | [View File](#) |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**08**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of research papers by title, author, department, name and year of publication (Data Template) | [View File](#) |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**05**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The institution has designed and implemented an ample number of extension activities this year with an aim of imparting social**

commitment and inculcating the value of empathy among students. The NSS unit distributed diya and sweets to Utkal Basti children during Diwali festivities. The NSS volunteers conducted door to door vaccine awareness in Utkal Basti as well as Sector areas of Bhilai under 'Covid Tikakaran' programme. Multiple 'Tree Plantation Drive' was organized in and around Bhilai Mahila Mahavidyalaya campus. During 'Swacchhata Pakhwada' cleanliness drives were carried out by the NSS volunteers in Manav Sewa Parisar, Manokameshwar Shiv Mandir campus as well as the College premises. The NSS volunteers decorated earthen lamps (diya) and sold them. The money collected was used to distribute sweets and diya to the residents of Utkal basti. Quiz competition was conducted for the students of the college on NSS foundation day. The NSS volunteers participated in the AIDS awareness rally organized in collaboration with Red Ribbon Club. 'Samajik Jagarukta' program was organized for Hemchand Yadav University Godgram Hanoda village residents. NSS volunteers organize several events on occasions like Gandhi Jayanti and Vivekanand Jayanti. Various departments of our college visited orphanages and old age homes and rendered them financial support. These activities could bring about a feeling of compassion among the students to the marginalized people in the society.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/3.4.1_Extension_activities_are_carried_out_in_the_neighborhood_community,_sensitizing_students_to_social_issues,_for_their_holistic_development_and_impact.docx |
| Upload any additional information | View File |

## 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

## 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

06

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**30**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**819**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**13**

| File Description | Documents |
|---|---|
| e-copies of related Document | [View File](#) |
| Any additional information | [View File](#) |
| Details of Collaborative activities with institutions/industries for research, Faculty | [View File](#) |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**15**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | [View File](#) |
| Any additional information | [View File](#) |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | [View File](#) |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure of the college has designed in planned manner which helps in the optimum used of the entire structure. The infrastructure is maintained and expanded with the financial aid

received from UGC, RUSA and State Government.

The main building consists of various departments, classrooms, a central library, and 4 seminar halls which are also used as smart classrooms with their required facilities. It also has labs for each faculty, the Principal's office, the Administration office, IQAC/Record room, and a Trust room. The spacious playground offers scope for conducting sports and games. Besides, there are other facilities like:

- Auditorium cum gymnasium for the successful conduction of indoor sports as well as other activities
- Guard rooms for security purposes C.C.T.V. cameras are installed in the college premises with 24hrs surveillance to observe the ongoing activities.
- A stationary and photocopy shop at the entrance of the auditorium for the convenience of the students.
- Two adjoining hostel buildings in the extended area.
- Separate toilet blocks, roofed parking sheds, Canteen,2 watercoolers and 2 sanitary vending machines are also there.
- Separate B.Ed. block with huge classrooms, labs, a smart classroom, a staff room and toilets constructed with funds sponsored by RUSA.
- 

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/4.1.12.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response: The sports and physical education department that has been functioning ever since the inception of the institution has all possible types of equipment and facilities for the all-around development of the students. A separate auditorium cum gymnasium became functional in the session 2014-2015. It has a good collection of gym types of equipment used both by staff and students. Students are trained in various sports and games like

badminton, kho-kho, volleyball, handball, basketball, softball, hockey etc on the sprawling playgrounds. The auditorium is also used for conducting yoga classes and self-defense classes. International yoga day is celebrated every year on 21st June in this auditorium along with the Oath taking ceremony, conducting Youth festival and Annual Day every year. Inter-college sports meet for indoor matches at the university level are also organized in this auditorium cum gymnasium. The participation of more than 1000 girls to perform the garba dance during Navratri is also organized in this huge auditorium. Induction programmes, welcome parties and farewell parties are also conducted in this auditorium at times. Small gatherings and functions are conducted in the foyer at the entrance. The auditorium is also used to organize Govt. and Non-Govt. awareness programmes.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/4.1.2_area1.pdf |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/new_certificate_4.1.3.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

107.23

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | [View File](#) |
| Upload Details of budget allocation, excluding salary during the year (Data Template | [View File](#) |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library automation is a continuous process, and this has been in the continuum in the college library. The main tool required for Integrated Library Management System (ILMS) has been procured. The purchase of TechCherry (Version -1.5) software embedded with a college admin module for Rs. 25000/- and an N-LIST subscription from INFLIBNET, N-LIST membership is a step in the right direction for Integrated Library Management System & college library automation.**

**A centralized database is being developed so that the library services can be streamlined and a uniform digital system is maintained to enable easy accessibility to staff and students. In addition to the above, the college library also follows the practice of data entry into the software and all the activities and services like book issue/return, cataloguing, stock entries, weeding, writing -and book - bank facility with special service of additional books issue etc.**

- **Name of ILMS software -- TechCherry**

- **Nature of automation (fully or partially) -- Fully**

-
- **Year of Automation -- Locally developed Software for the Library Management (Granthalaya)worked w.e.f.2005 – 2006 to w.e.f. 2012 – 2013. It has now collapsed & we have purchased it.a new Library Management Software(TechCherry) w.e.f. 2015–2016 till date.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | [https://bmmbhilai.com/assets/img/upload/4.2.1_Library_Automation.pdf](https://bmmbhilai.com/assets/img/upload/4.2.1_Library_Automation.pdf) |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**       **B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.19943**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Audited statements of accounts | [View File](#) |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | [View File](#) |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**11024**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | <u>View File</u> |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The college strives to meet the growing needs of the students with various facilities available in an efficient manner. The college has upgraded its IT facilities including WIFI in the last five years as per the needs. The internet connection's bandwidth has been upgraded from 5Mbps to 30Mbps. The IT facilities have been updated with the increase in the number of computers to 99 these session , along with the increase in the number of printers, scanners, smart boards, LCD projectors, xerox machines, online admission process, website and other software.**

**The teaching and learning process has been enhanced by incorporating IT tools and e-sources including INFLIBNET and online courses and video lectures are also made available to learners to enhance learning capabilities.**

1. **Smart classrooms with smart boards and LCD projectors are available in some departments, the Principal room etc.**

1. **Desktop computers with Wi-Fi facilities and printers are available in all departments, libraries, Principal rooms, office rooms, IQAC rooms etc.**

**Computer systems are upgraded with the latest's configuration as per the need and requirements of various departments.**

| File Description | Documents |
|---|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | <u>https://bmmbhilai.com/assets/img/upload/wi_fi_4.3.1.pdf</u> |

## 4.3.2 - Number of Computers

**99**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | [View File](#) |

## 4.3.3 - Bandwidth of internet connection in the Institution     **B. 30 - 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | [View File](#) |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**45.67**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | [View File](#) |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Several committees are formed like purchase committee, library committee, building committee, beautification committee, etc. for the repair and maintenance of physical, academic and support facilities. The laboratory, library, and sports complex along with computers and classrooms, have separate budgetary provisions. The college has guidelines and specific procedure for the repair, maintenance, and utilization of physical**

facilities, which is as under:

- The college management with the help of the Principal plans budgetary provisions regarding the maintenance and upkeep of infrastructure at the beginning of each session.
- Inspection is carried out every six months to check for the status and repair of the building, furniture and equipment and they are attended to as and when required.
- Solar panels are laid on the terrace of the college for the management of energy.
- The hostel committee manages the hostel maintenance and its required facilities.
- The sports officer and sports In charge take care of sports facilities and their purchases.
- The maintenance work related to facilities like computer labs, furniture replacement, fire extinguisher, electrical work, plumbing, RO water facilities, water tank etc. is maintained on a regular and AMC basis through contract services.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://bmmbhilai.com/assets/img/upload/4.4.2_pdf.pdf](https://bmmbhilai.com/assets/img/upload/4.4.2_pdf.pdf) |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

391

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**15**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description | Documents |
|---|---|
| Link to Institutional website | https://bmmbhilai.com/assets/download/5.1.3_ICT,_Soft_skill_attatchment1.docx |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**72**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**113**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**36**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**130**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**18**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**04**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The college has a committed student's union which was either nominated or elected on the basis of merit following the guidelines laid by Hemchand Yadav Vishwavidyalaya, Durg and as per the directives of the Department of Higher Education Raipur. The council comprises of a President, Vice President, Secretary and Joint Secretary besides representing students union, student representatives were included in academic bodies like Board of Studies and Academic Council. The office bearers coordinated with the students in promoting academic and extra-curricular activities in the college. They also played an important role in organising various inter-departmental competitions and Annual Day Function. Students were also engaged in programme like Self-Defence workshops, Cleanliness drives, health check-up drives, blood donation camps, soft skill enhancement workshops, tree plantation drives and social awareness programmes. The members of the student union also gave assistances and guidance to the students and their parents at the time of admission**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/download/student_union_election.pdf |
| Upload any additional information | View File |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**02**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The institute has a registered Alumni Association. A complete electronic database of alumni is maintained. The association comprised 7 members elected as President, Vice President, Secretary, Joint Secretary, Treasurer, Cultural Secretary and Literary Secretary along with a Patron amongst the alumni**

**The program includes a get-together of the Alumni with the facilitation of teachers. Alumni contribute academically and financially towards the development of the institution and its programmers. A vibrant alumni group on social media interacts with undergraduates and gives them career guidance.**

**Other Activities:**

1. **Career guidance of students**
2. **Deliver talks and lectures.**
3. **Financial support to the institution**
4. **Enhancing the academic learning environment**
5. **Contribution to developing institutional infrastructure.**

**Alumni are encouraged to give feedback about the institute's infrastructure and curriculum. Many alumni have been working for several years in the institute as faculty. They help in keeping the links alive with alumni.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/5.4.1...pdf |
| Upload any additional information | View File |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**   **A. ? 5Lakhs**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION OF THE INSTITUTION: To educate students in frontier areas of knowledge enabling them to take up challenges as ethical and responsible global citizens, through quality education and skill development, while simultaneously inculcating philanthropic values and enabling them to meet the challenges of contemporary society. MISSION OF THE INSTITUTION • To empower the youth through high-quality and value-based education in a conducive ambience with the support of all modern technological methodologies. • To promote professional strong techno-leadership and entrepreneurship, which is inevitable for economic benefits? • Impart quality education in accordance with industrial as well as societal requirements. • To achieve excellence in all its endeavors to provide globally acclaimed cutting-edge technologies to make significant solutions in the**

**fraternity of industrial research and disseminate for continuous societal improvement. • To provide the network with global Institutions of Excellence, Business, Industry and Research Organizations. GOVERNANCE STRUCTURE OF THE INSTITUTION The governance of the institution comprising the Governing Body , Department Advisory Committee and Internal Quality Assurance Cell play a considerable and pivotal role in the progress of the Institute. The Institute deems in promoting a culture of entrustment of powers through predefined strategic policies.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/iqac_meeting_and_minutes1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **The Governing Body is the main body constituted of members from various areas of the society along with the Principal and staff representatives.**
- **Before the commencement of every session, various committees are formed by the Principal for decentralized and participative management.**
- **These committees comprise of teachers, non-teaching staff and students.**
- **The IQAC plans and evaluates for quality assurance in the college .**
- **The college committees are responsible for admissions, timetable framing, examination, purchase, student welfare, organizing extension activities and other activities for the effective functioning of the college.**
- **The Principal guides, motivates and encourages the staff to involve themselves in achieving the goals and objectives of the institution.**
- **The Principal also corresponds & communicates with agencies like State Higher Education, UGC, RUSA and University for any kind of guidance & compliance.**
- **A staff council is also formulated consisting of the teaching Staff members, Sports Officer and Librarian. The Principal is the Chairman of the staff council, the secretary is nominated or elected on seniority bases.**
-

- The Internal Exams are conducted with standard procedure and the relevant transparency in benefit of student is maintained.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/download/ilovepdf_merged.pdf |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategies plans are prepared based on the mission and vision. The Institute plans for improvement in the area of: • Academic activities • To focus on high-quality research from the faculty members and scholars • To introduce short-term certificates, diplomas, skill-based courses and Value-Added course post-graduate courses in emerging areas. • Consultancy Collaborative activities • Administration by introducing E-Governance • Infrastructure development • Strive for a Centre of Excellence in all disciplines of the Institute. • Intervene for sustainable development of the region and improvement in quality of life. • To practice innovative teaching, research and extension services. • To develop strong relations with industries, institutes and society. • To secure research projects from Industry, Government Organizations and Centre of Excellence. • To expose the faculty members to the recent developments and innovations in their field • To sign MOUs with industries for on-job training, placements, and field trips• It is a total women's institution functioning for the last four decades with 12 UG and 12 PG courses. • To develop a Central Laboratory with advanced equipment to conduct experimental and research work supporting a multidisciplinary approach in tune with New Education Policy soon.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.2.1._college_prospectus.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Institution has a well-organized structure to conduct administration. On policy matters, decisions are taken at the top level with due consultations and are communicated throughout the organization. The functions of various bodies, service rules and grievance redressal mechanisms are given below. Heads of the Departments and Staff Staff members Committees and Cells Administrative/ Non-Teaching Staff • This includes the Principal, Head Clerk, Junior Clerks, Accountants, Assistants and Attendants. • The various departments comprise HODs and Assistant Professors along with their Lab Attendants. • The library has a Chief Librarian, Library assistants and book lifters. • The Sports department has a sports officer. Service Rules – Procedure for Recruitment These posts are recruited by Higher Education Govt. department of C.G/Management (Statute 28) according to the norms set by the UGC and University. Temporary or non-granted posts are recruited by the Management according to the norms laid by the University. Grievances Redressal - The mechanism for Redressal - • Direct access of students to authorities and in charge. Students' suggestion boxes where the students can drop their complaints. These boxes are opened from time to time and the authorities suggest proper measures.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.2.2._Appointment_order1.pdf |
| Link to Organogram of the institution webpage | https://bmmbhilai.com/assets/img/upload/6.2.2._Organogram1.pdf |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The teaching and non –teaching staff plays a vital role in the growth of the institute and therefore, the Institute is recognizing their productiveness and acknowledges their needs and requirements regularly. As a result, the institution is implementing various effective welfare schemes. These welfare measures enrich the physical and mental health of the employees and thus promote a dynamic and encouraging work atmosphere. This stimulates the employee productivity and commitment towards the institute.**

- **Loan for various reasons without interest.**
- **Duty leaves for participating in seminars, conferences & workshops.**
- **Medical leave and Maternity Leave.**

- Provident Fund as per PF Rules.
- Encashment of EL at the end of the service.
- The study leaves for pursuing higher studies/PhD.
- Canteen Facilities, Wi-Fi Facilities, Fire extinguishers, and CCTV cameras to ensure safety and security.
- Residential quarters through B.S.P.
- Yoga & gymnasium facility.
- Library Facilities.
- Felicitation of staff.
- Salary advance.

Welfare means non-teaching staff.

- BSP Residential quarters to office staff.
- Medical leave.
- Employee Provident fund.
- Maternity leave.
- Advance in case of marriage, sickness & house construction
- College extends facility to its non-teaching staff for their membership to ESI
- Basic computer training.
- Salary credited to account well in time.
- Uniform were provided to security guards.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.3.1_merge_link1.pdf |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**00**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**04**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows a Performance Based Appraisal System for the appraisal of teaching staff.

The appraisal consists of –

Category – I - Teaching-learning & Evaluation related activities.

Category – II -Professional development, Co-curricular & Extension activities.

Category – III - Research & Academic contribution.

Evaluation by students through feedback forms at the end of every academic year for further improvement.

The AQAR reports of IQAC reflect the academic progress of the staff which includes PhD. NET SET Qualifications, Major and Minor Research Projects, Paper presentations, Publication of articles in books and journals, participation in National and International seminars, workshops and conferences.

Performance appraisal for Nonteaching staff

The principal is the chief evaluator of the performance of the Nonteaching staff. She discusses their performance on the bases of their output & quality of work which is free of any kind of favouritism and partiality good performances are appreciated and counseling is extended to those whose performance is not

**satisfactory. Monthly meetings are conducted by the Principal and the Administrator to asses for their previous month's performance and instruct them about the expectations from them in the following month.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.3.5_API_System_link.pdf |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The college conducts internal & external audits regularly.**

**Internal audit is conducted every year by the accountants and a private audit agency deputed by the administration. The external financial audit is carried out as per the guidelines of the auditor general and the Department of Higher Education Government of CG. The yearly audit enables the stakeholders to know about the current status of the financial position of the institution and future plans are made accordingly. The latest internal audit was conducted in the year 2021-2022.**

**The accountant of the office checks the receipts, bill vouchers and payments daily and also records them in the account's ledgers. Funds generated year after year have been utilized properly with no objections raised.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.4.1_audit_committe.pdf |
| Upload any additional information | View File |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

**during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The college has a well-functioning mechanism for mobilization and optimum utilization of funds and resources.**

**Finance team:**

**The Principal, finance officer and budget committee monitors the utilization of resources.**

**Funds for the Institute:**

- **Grants from RUSA & UGC for construction, renovation, and purchase of books and equipment.**
- **Salary grants from Govt. of Chhattisgarh (for Aided Professors)**
- **Grant received from Hemchand Yadav Vishwavidyalaya, Durg (C.G.) for conducting exams and**
- **From UGC for conducting seminars & conferences.**
- **Grant received from Hemchand Yadav Vishwavidyalaya, Durg (C.G.) for N.S.S. activities.**
- **Grants received from Major and minor projects from different government agencies i.e. DST, CSIR, UGC, CGCOST, etc**
- 
- **Institute also generates funds from research Centre affiliated to Hemchand Yadav University, Durg.**
- 

**Optimal Utilization of Financial Recourses –**

- **Financial requirements from all departments are invited and a budgeting plan is prepared.**
- **The Purchase committee works on this plan.**
- **The resources & requirements are presented to the principal & put up for approval by the Governing Body.**
- **On the basis of income and expected expenditure the budget is approved by the Governing Body**
- **Purchase and utilization is checked and monitored by the teacher auditors, HoDs, Accountant,Principal and Administrator.**
- 

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.4.3_mobilization.pdf |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The IQAC was established in the college in 2013 for quality assurance, quality up gradation, assessment & accreditation of the college. The IQAC suggests several quality improvements measures in the institution.**

**Teaching learning facilities –**

**IQAC tries to keep abreast with the changing scenario of education in the teaching learning patterns. It promotes ICT enabled teaching learning process as a result of which there has been an increase in the number of smart class rooms, computers, and printer's e-journals. Wi-F is available for both the staff and students. Teachers are encouraged to publish research papers, pursue their Ph.D. and apply to become research supervisors and take up major and minor research projects.**

**Several seminars and conferences have been organized in the last five years.**

**MOU's have been signed with various institutions and organizations for the holistic development of the students. The college is in possession of four smart classrooms equipped with**

all the essential ICTs like; smart board, overhead projector, screen, PCs and required sound system.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/Anti_ragging_Cell1.PDF |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has developed a continuous review process on teaching-learning to sustain effective teaching and learning for targeted outcome. I

The institution follows the academic calendar which is released by the Affiliating University. . Each department in the college functions according to the teaching plan, course plan prepared at the department level.The faculty members follow a lesson plan which consist the details regarding institutional objectives to be achieved, details of contents to be covered, the types of teaching aids and the logistics.

IQAC provides the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution. These activities also promote good relationship with the industries and society in appointing experienced and expert faculty to upgrade their expertise in their concerned areas.

Various pedagogical initiatives to achieve the outcomes of teaching are:

1. Citing real world examples for application based courses
2. Power point presentation
3. Access to study material in website
4. Case studies & result analysis
5. Project based learning
6. Research based learning (ARA, BBP, SDA, IE)
7. Workshops
8. Expert talks
9. Group discussions/tasks

10. **Use of LCD projectors and provision for interactive teaching learning.**
11. **Assignments based problem solving**
12. **Laboratory/ video based demonstration**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.5.2..pdf |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The institution has initiated several measures in gender equity & sensitization in curricular can be seen from the courses adopted by the institution.**
- **The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Committee, Anti-Ragging, Sexual harassment prevention cell, Disciplinary Committee, and Mentoring Programme cares for the well-being of students and staff in the institution. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through orientation and induction programs.**
- **<>·The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at different levels. Career counseling for career opportunities in specific fields are also organized as such counseling has helped students to overcome their own fears and anxieties and achieve their best in both curricular and extra-curricular activities.**

**<>·Common room with good facilities for students available in various Floor. Washrooms are provided with sanitary napkin vending and incinerator unit for the safe and hygienic disposal of sanitary napkins**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://bmmbhilai.com/assets/img/upload/7.1.1_pdf.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **Nil** |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED**

**C. Any 2 of the above**

**bulbs/ power efficient equipment**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

1. **Solid Waste –**

- **College adopts almost paperless concept by digitization of office procedures through electronic means for reducing paper-and $CO_2$ emissions. Dustbins for degradable and non-degradable, are kept all over the campus for segregated disposal of waste and were collected by the Nagar Nigam. The use of plastic prohibited on the campus and students and staff are advised to bring cloth bags.**
- **Liquid Waste –**
- **Micro-scale experiments in the laboratory to minimize the usage of chemicals and water. The college has a covered sewerage system made of concrete pipes which lead to the main drainage system.**
- **Bio-Medical Waste –**
- **Sanitary napkins are disposed of properly using the incinerator installed in the girl's hostel.**
- **E waste Management –**
- **Electronic gadgets are repaired by our lab technicians to ensure its optimum utilization. Waste components, CPU and ICs are used in demonstration to our students. The institute has collaboration with Star E- Processors for recycle of the E-Waste management.**
- **Waste recycling system –**
- **Biodegradable kitchen waste from hostel and canteen, horticultural waste is collected from the campus and used for making vermicompost and is used as organic manure for botanical garden of BMM.**
- **Hazardous chemical waste and radio-active waste –**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

`D. Any 1 of the above`

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment    5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen            reading**

`D. Any 1 of the above`

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. The initiatives are to promote better education, and set communal harmony. Institute has conducted various activities through the N.S.S. and visited different villages to educate the underprivileged women and children on various issues. The extension activities are targeted towards enabling a holistic environment for student development.**

**The Book-Bank of the college library provides books to underprivileged students. Various competitions are conducted in the form of debates, reciting poetry and delivering speeches to create tolerance and harmony towards culture, regionalism and communal socioeconomic diversities. The institution opted various elective subjects related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.**

**The teachers and students of this college jointly celebrated the cultural and regional festivals, like Fresher Party, teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Women's Day, Yoga day, festivals like Diwali celebration, Holi Milan celebration, New Year celebration, etc. religious ritual activities are performed with the help of social responsibility cell in the campus.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Bhilai Mahila**

Mahavidyalaya sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The NSS students are also engaged in community service programmes and under the Fundamental rights to education they teach the under privileged students.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://bmmbhilai.com/assets/img/upload/7.1.9_pdf.pdf |
| Any other relevant information | Nil |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The teaching, non-teaching Staff and Students of the institution all come together under one umbrella to celebrate these festivals and spread the message of Unity, Peace, Love and Happiness throughout. The Social Responsibility Cell that takes charge of organizing and celebrating various International/National and Religious festivals.

International commemorative days:

International days are occasionsto educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity. The institution celebrated many international festivals such as International Women's day, International Yoga day, Teacher's day, International literacy day, etc

National commemorative days:

National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. Some of them are Republic day, Independence Day, Gandhi Jayanti and Hindi Diwas, etc.

Festivals/Events:

Festivals are an expressive way to celebrate glorious heritage,

**culture and traditionsFestivals were started to pass the legends, knowledge and traditions onto the next generation. The institution celebrated many festivals such as Teej Milan, Diwali, Holi, Navrathri & Ganesh Chaturthi etc.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices 1:Creating a Clean and Green Campus**

**Objectives of the practice:**

1. **To arouse environmental consciousness within the college campus.**
2. **To mobilize students towards scientific enquiry into the environmental problems.**
3. **To involve them in efforts to preserve environment.**
4. **To motivate students to imbibe lifestyle for minimum waste generation.**
5. **To develop environmental ethics among the student's community.**

**Evidence of Success:**

- **Students were inspired by the green campus initiatives taken by the institution and donated many herbs, and medicinal plants to the college.**
- **Students got many ideas from waste management and showed their interest on making vermicompost for the college's botanical garden.**
- **The institution received certificate of appreciation for**

its outstanding performance and its contribution to the green audit.

**Best practice-2**

**Promulgating the idea "Earn while you Learn" and Self-sustainability**

**Objectives of the practice:**

- To inculcate dignity of labour including values of hard work among students
- To enhance skills adding to employability, and strengthen resourcefulness to take up better jobs in the future
- To develop personal interest and preference in the fields of learning
- To reduce of the sense of alienation in the students' minds about what they learn, and transformation of higher education into a self-directed, personal, and life-related enterprise.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://bmmbhilai.com/assets/img/upload/7.21.docx |
| Any other relevant information | https://bmmbhilai.com/assets/img/upload/7.2.1_pdf.pdf |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that a girl's education can change everything, as it is said that "educating a woman means educating an entire generation". The aim of our college is to promotes women empowerment and their upliftment. From the date of establishment, to till now, the college has been excellent in infrastructure and student support facilities. This shows that our college has reached distinctiveness from other higher

educational institutions in this region. The college provides excellent facilities for improving their scientific and technical skills, safety and security.

This institution has well qualified teaching staff and has offered many U.G & PG Courses and research facilities. Counselling is provided to students as well as parents from time to time through PTA, career counselling and mentoring to motivate and encourage them to make the most of their education and potentiality also think of having a bright career. Our college endeavours for the holistic development of the students through organizing various extra-curricular activities such as competition, sports, seminars etc. To share the social responsibilities and to develop the quality of leadership, NSS is actively working at local, state and national level.

| Part B |
|---|

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Our institution ensures effective curriculum delivery through a well planned and documented process. Our college regards effective delivery of curriculum as the most vital curricular aspect. Our college follows the curriculum prescribed by the Hemchand Yadav University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development. Our college ensures effective curriculum delivery through systematic and strategic transparent mechanism: The Heads of Departments conducts the meetings to distribute workload, allotted subjects, and plan the activities of the department and to review the completed syllabus. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. Our college constitutes the Time Table committee and they prepared Time Table. The Time Tables are displayed on the Notice Board and also uploaded on the college website and shared in respective departments group. The syllabus link of University is also provided to the students.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File]() |
| Link for Additional information | https://bmmbhilai.com/assets/img/upload/Additional_Information.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. **Academic calendar: Our college follows the Academic calendar issued by the Hemchand Yadav University.Our Teachers maintaining Teaching Plan on their Daily Diary. Teaching plan is prepared by every faculty member at the beginning of academic year. They record the conduct of teaching and practical in the diary. In**

Our Institution daily diary of teachers monitoring by HOD of respective departments and verified by Principal. The faculty engages extra classess and practical as and when necessary and maintains their records. Laboratories there are optimum utilization of well-equipped laboratories for curriculum delivery of practical. The students maintain the practical copy and the results are certified by the faculty along with HOD. The faculty uses charts, maps, models specimens and ICT tools along with chalk and board. Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum. Study materials, notes and question banks are provided in the class and through Hard copy and soft copy. Our notes soft copy is also available in our incubation center.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://bmmbhilai.com/assets/img/upload/Marks_Register_(link_for_CIE).pdf |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

171

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the

curriculum that help in this endeavor.

1. Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Durg district that include women 's rights and gender equality.

2. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated.

3. The curriculum has been followed specially focused on the development of human values and Social Service Formed social group named SAMARPAN. Our College were performing social activities like educating financially deprived children of slum areas of Bhilai Durg. Making effort to encourage adult education in these slum areas and actively associated in social cause related to Old Age Homes, Children Homes, Special Schools, and Government Hospital etc of Bhilai Durg.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field**

**work/internship during the year**

**12**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**97**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **A. All of the above** |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://bmmbhilai.com/feedback |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://bmmbhilai.com/feedback |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1745**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1057**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution identify slow and advance learners at the various levels of the students admitted. Students coming to seek admission belong to different economical, educational and sociocultural backgrounds and as such the first thing that is needed to be done is to separate slow learners to advanced learners right at their entry level. For this the college conducts counselling sessions, induction programmes and orientation programmes for the fresher's. The Principal and all the staff members acquaint the students with various rules and functioning of the institution, code of conduct, attendances rules, examination and evaluation system and the amenities provided. The students are reminded that they are here to seek their goals and objectives for which they have to aim & work right from the beginning.

The slow and advanced learners are identified right at the entry level through –

- Their performance and marks in their qualifying exam.
- Performance in class tests.
- Oral presentations and verbal communication.
- Mentor – mentee scheme
- Group discussion
- Projects and Assignments
- Academic Guidance Talks, Seminars and Workshops

The slow learners are extended facilities to cope up for better performance and encouragement is extended to advanced learners in various ways to do still better.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/2.2.1._Slow_and_advanced_learner_new.pdf |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 1745 | 72 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Various methods of experiential trainings, participative learning as well as problem solving methodologies are implemented to make sure that the students are keen participants instead of being passive listeners in the teaching learning process. The teachers put in efforts to make teaching learning a two-way process and student centric by making the students participate in the teaching learning process whole heartedly.

Experiential Learning –

The experimential learning develops highlighting or emphasizing, prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners. The main objective of this method is to enhance and develop experiment methods in various departments.

- The following Methods have been adopted.
- Skills Oriented Program
- Field Visits

- Industrial Visits
- Power Point Presentation
- Practical as Required

**Participative Learning –**

- College encourages the students to participate in MADHAVA (Mathematics examination for under graduate students and quiz competitions).
- Student Seminars
- Formation of subject wise association
- Project Assignment
- Interaction with Alumni
- Field Visits and Educational Institute Visits.

**Problem Solving Methods –**

- The college adopts this method to develop creativity, decision making ability, critical thinking and reasoning power.
- Several other cells and committees are formed through which the students pursue their interests.

| File Description | Documents |
| --- | --- |
| Upload any additional information | [View File]() |
| Link for additional information | https://bmmbhilai.com/assets/img/upload/2.3.1.student_centric_methods_new.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words Innovation and creativity play a very important role in imparting skills in the students. Use of ICT aided devices, e-learning resources, online courses and video lectures, online lectures are also being promoted specially for PG students which prove more effective and student centric.

The following innovating and creative practices were implemented in effective teaching learning –

- Use of PPT's, LCD's, e-books and journals, modern

- digital instruments and equipment's in the laboratories.
- Use of computers, laptops, internet connectivity & Wi-Fi facility. INFLIBNET and other ICT facilities for teaching learning were also adopted.
- The use of UGC SWAYAM video lectures in order to upgrade the learning experience of the students.
- College also motivates the staff to attend training programmes, workshops & seminars.
- Demonstration by using Charts, and Models.
- Lecture Capture Methods.
- Google Classroom
- QR Code

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | [View File](#) |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

46

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | [View File](#) |
| Circulars pertaining to assigning mentors to mentees | [View File](#) |
| Mentor/mentee ratio | No File Uploaded |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

72

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**33**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**681**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution has a transparent and continuous internal assessment system. The academic calendar is expected to be followed strictly for completion of the academic activities. Examination committee meetings are also held for conducting these exams smoothly.

The college attends to internal/external/examination related grievances in a very clear and transparent method in accordance with the guidelines of Hemchand Yadav Vishwavidyalaya, Durg(C.G.). The examination committee prepares the schedule which is communicated to the students through notice boards and announcements in the class rooms well in advance. All the teachers submit their question paper to the examination committee through their HOD's which are prepared as per the guidelines of the University. The exams are conducted on the basis of a prepared schedule. The syllabus for this exam is communicated to the students well in advance. After evaluation the marks obtained by the students are submitted to the University through the Principal's log in account on the University internal examination portal. Grievance if any on behalf of students is attended to and solved by the subject teachers.

- Each department fulfills the continuous evaluation process by taking class tests, assignments, presentations, projects etc.
- Evaluated answer copies are shown and discussed with students. Suggestions for improvement are provided by teachers .
- Grievance if any on behalf of students are solved by the teachers.

| File Description | Documents |
| --- | --- |
| Any additional information | [View File]() |
| Link for additional information | https://bmmbhilai.com/assets/img/upload/2.5.1_Model_Examination_Time_Table_2021-2022_NEW.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Transparency is maintained at all levels in all activities connected to grievances related to internal examination college level. The college follows the guidelines laid by the

university for redressal of examination related grievances. Initially the students are acquainted with the pattern to be followed while taking internal exams

- College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students.
- The attendance record, a part of Internal Assessment option IIon monthly basis.
- Information related to internal assessment was displayed on the college on notice board and whatsapp groups by the central Internal Assessment Committee of college.
- Answer copies of internal class tests, assignments and project reports were discussed with students after evaluation.
- They may raise their grievances regarding the marks awarded to them with the faculty concerned, if any.
- In rare cases if students' grievances are not addressed satisfactorily, students can approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary case.
- Departmental moderation committees moderates the marks awarded by individual teachers in different courses.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | https://bmmbhilai.com/assets/img/upload/2.5.2_Grievances_Internal_Examination_new.pdf |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. The University syllabi of all programmes are available with the concerned departments for its teachers and students. The syllabi and learning outcome are discussed in departmental meetings. IQAC initiates quality improvement programme for each department

under the guidance of the Principal. The alumni are invited to interact with teachers and students and discuss their experiences on how a specific course helped them to shape their career which further helps the faculty to adopt and improvise the same and introduce add on and certificate courses. The institution conducts and sends the teachers to attend workshops, seminars and refresher courses and interactive sessions to make the course more relevant. College empower students to become teachers, entrepreneurs, scientists,soldiers, and administrators. At the time of admission, the Counselling Cell and Students' Help Desk also apprise students of what to expect from various courses.The outcomes of courses are clearly outlined during orientation by department orientation-program on the opening day of each academic session.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | [https://bmmbhilai.com/assets/img/upload/PO_CO_PSO_all_departments1.pdf](https://bmmbhilai.com/assets/img/upload/PO_CO_PSO_all_departments1.pdf) |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Attainment of Programme and course outcomes are evaluated by the institution by following measures: There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments,presentations, practical and viva etc.

The assessment consists of internal assessment and final examination of university.

The engagement of students in various co-curricular such as lab work , field visit, seminar etc and extra-curricular activities indicate the outcome of their curricular learning. The performance of students in Co-curricular activities at local, state and National levels like cultural, sports and

athletics, along with NSS are analysed separately and recorded.

Our alumni and students who opted for higher education and employment also indicate the attainment of learning outcomes. All these assessments help the college to analyse and evaluate its own efforts and take necessary actions for reforms (Several methods are adopted to evaluate the programme and course outcome through feedbacks in prescribed forms.

The institution follows a systematic procedure to collect and analyse the data on student performance and learning outcomes. The highest and lowest scores are marked specifically. The overall percentage of students passing every year is calculated.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View_File) |
| Paste link for Additional information | https://bmmbhilai.com/assets/img/upload/2.6.2_Attainment_of_POs_and_COs_are_evaluated_by_the_institution.pdf |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

673

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://bmmbhilai.com/assets/img/upload/2.6.3.1._(b)_Total_number_of_final_year_students_who_passed_the_university_examination_(1)_NEW.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://bmmbhilai.com/assets/img/upload/2.7.1_Student_satisfaction_survey_new.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**55,38,174**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

### 3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | <u>View File</u> |

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Bhilai Mahila Mahavidyalaya is committed to create and maintain a conducive environment for research-oriented culture on the campus. The college is keen in recruiting faculty with PhD and encourage faculty to pursue a PhD in their fields. The college recognized as research Center under Hemchand Yadav University Durg in three subjects. There are 14 recognised Research Guide in the college. A total of 03 numbers of research scholars registered this session 2021-22, are doing their research under the guidance of their respective research supervisors. The institution motivates staff members to take up research projects and provide infrastructure in the form of library, access to e-journals and administrative support to researcher scholars. The**

central library of the college, with INFLIBNET and e-journals facility is the main information resource centre for the researchers. Well-equipped Research Study Center is available in the college library. Faculty members of the institution participate and present papers in various seminars and workshops. The college has constituted a Research Advisory Committee which co- ordinates all the research activities in the institution. The Committee follows the notifications of different funding agencies and brings their invitations for projects to the notice of the faculty members. The college is also well-known to provide facilities to carry-out dissertation and project work for students coming from other nearby colleges. Several workshops conducted in the college are designed to teach and introduce practical skills, techniques, and ideas to the students.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | [View File](#) |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**03**

| File Description | Documents |
| --- | --- |
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**08**

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**05**

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has designed and implemented an ample number of extension activities this year with an aim of imparting social commitment and inculcating the value of empathy among students. The NSS unit distributed diya and sweets to Utkal Basti children during Diwali festivities. The NSS volunteers conducted door to door vaccine awareness in Utkal Basti as well as Sector areas of Bhilai under 'Covid Tikakaran' programme. Multiple 'Tree Plantation Drive' was organized in and around Bhilai Mahila Mahavidyalaya campus. During 'Swacchhata Pakhwada' cleanliness drives were carried out by the NSS volunteers in Manav Sewa Parisar, Manokameshwar Shiv Mandir campus as well as the College premises. The NSS volunteers decorated earthen lamps (diya) and sold them. The money collected was used to distribute sweets and diya to the residents of Utkal basti. Quiz competition was conducted for the students of the college on NSS foundation day. The NSS volunteers participated in the AIDS awareness rally organized in collaboration with Red Ribbon Club. 'Samajik Jagarukta' program was organized for Hemchand Yadav University Godgram Hanoda village residents. NSS volunteers organize several events on occasions like Gandhi Jayanti and Vivekanand Jayanti. Various departments of our college visited orphanages and old age homes and rendered them financial support. These activities could bring about a feeling of compassion among the students to the marginalized people in the society.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development and impact.docx |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

06

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**30**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**819**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

## 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

**13**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

**15**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure of the college has designed in planned manner which helps in the optimum used of the entire structure. The infrastructure is maintained and expanded with the financial aid received from UGC, RUSA and State Government.

The main building consists of various departments, classrooms, a central library, and 4 seminar halls which are also used as smart classrooms with their required facilities. It also has labs for each faculty, the Principal's office, the Administration office, IQAC/Record room, and a Trust room. The spacious playground offers scope for conducting sports and games. Besides, there are other facilities like:

- Auditorium cum gymnasium for the successful conduction of indoor sports as well as other activities
- Guard rooms for security purposes C.C.T.V. cameras are installed in the college premises with 24hrs surveillance to observe the ongoing activities.
- A stationary and photocopy shop at the entrance of the auditorium for the convenience of the students.
- Two adjoining hostel buildings in the extended area.
- Separate toilet blocks, roofed parking sheds, Canteen,2 watercoolers and 2 sanitary vending machines are also there.
- Separate B.Ed. block with huge classrooms, labs, a smart classroom, a staff room and toilets constructed with funds sponsored by RUSA.

- 

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/4.1.12.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response: The sports and physical education department that has been functioning ever since the inception of the institution has all possible types of equipment and facilities for the all-around development of the students. A separate auditorium cum gymnasium became functional in the session 2014-2015. It has a good collection of gym types of equipment used both by staff and students. Students are trained in various sports and games like badminton, kho-kho, volleyball, handball, basketball, softball, hockey etc on the sprawling playgrounds. The auditorium is also used for conducting yoga classes and self-defense classes. International yoga day is celebrated every year on 21st June in this auditorium along with the Oath taking ceremony, conducting Youth festival and Annual Day every year. Inter-college sports meet for indoor matches at the university level are also organized in this auditorium cum gymnasium. The participation of more than 1000 girls to perform the garba dance during Navratri is also organized in this huge auditorium. Induction programmes, welcome parties and farewell parties are also conducted in this auditorium at times. Small gatherings and functions are conducted in the foyer at the entrance. The auditorium is also used to organize Govt. and Non-Govt. awareness programmes.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/4.1.2_area1.pdf |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**52**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://bmmbhilai.com/assets/img/upload/new_certificate_4.1.3.pdf](https://bmmbhilai.com/assets/img/upload/new_certificate_4.1.3.pdf) |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**107.23**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | [View File](#) |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | [View File](#) |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library automation is a continuous process, and this has been in the continuum in the college library. The main tool required for Integrated Library Management System (ILMS) has been procured. The purchase of TechCherry (Version -1.5) software embedded with a college admin module for Rs. 25000/-**

and an N-LIST subscription from INFLIBNET, N-LIST membership is a step in the right direction for Integrated Library Management System & college library automation.

A centralized database is being developed so that the library services can be streamlined and a uniform digital system is maintained to enable easy accessibility to staff and students. In addition to the above, the college library also follows the practice of data entry into the software and all the activities and services like book issue/return, cataloguing, stock entries, weeding, writing –and book – bank facility with special service of additional books issue etc.

- Name of ILMS software -- TechCherry

- Nature of automation (fully or partially) -- Fully

- 

- Year of Automation -- Locally developed Software for the Library Management (Granthalaya)worked w.e.f.2005 – 2006 to w.e.f. 2012 – 2013. It has now collapsed & we have purchased it.a new Library Management Software(TechCherry) w.e.f. 2015–2016 till date.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | https://bmmbhilai.com/assets/img/upload/4.2.1_Library_Automation.pdf |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

0.19943

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

11024

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college strives to meet the growing needs of the students with various facilities available in an efficient manner. The college has upgraded its IT facilities including WIFI in the last five years as per the needs. The internet connection's bandwidth has been upgraded from 5Mbps to 30Mbps. The IT facilities have been updated with the increase in the number of computers to 99 these session , along with the increase in the number of printers, scanners, smart boards, LCD projectors, xerox machines, online admission process, website and other software.

The teaching and learning process has been enhanced by

**incorporating IT tools and e-sources including INFLIBNET and online courses and video lectures are also made available to learners to enhance learning capabilities.**

1. **Smart classrooms with smart boards and LCD projectors are available in some departments, the Principal room etc.**

1. **Desktop computers with Wi-Fi facilities and printers are available in all departments, libraries, Principal rooms, office rooms, IQAC rooms etc.**

**Computer systems are upgraded with the latest's configuration as per the need and requirements of various departments.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/wi_fi_4.3.1.pdf |

## 4.3.2 - Number of Computers

**99**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | [View File](#) |

## 4.3.3 - Bandwidth of internet connection in the Institution

**B. 30 - 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | [View File](#) |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**45.67**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Several committees are formed like purchase committee, library committee, building committee, beautification committee, etc. for the repair and maintenance of physical, academic and support facilities. The laboratory, library, and sports complex along with computers and classrooms, have separate budgetary provisions. The college has guidelines and specific procedure for the repair, maintenance, and utilization of physical facilities, which is as under:**

- **The college management with the help of the Principal plans budgetary provisions regarding the maintenance and upkeep of infrastructure at the beginning of each session.**
- **Inspection is carried out every six months to check for the status and repair of the building, furniture and equipment and they are attended to as and when required.**
- **Solar panels are laid on the terrace of the college for the management of energy.**
- **The hostel committee manages the hostel maintenance and its required facilities.**
- **The sports officer and sports In charge take care of**

- **sports facilities and their purchases.**
- **The maintenance work related to facilities like computer labs, furniture replacement, fire extinguisher, electrical work, plumbing, RO water facilities, water tank etc. is maintained on a regular and AMC basis through contract services.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://bmmbhilai.com/assets/img/upload/4.4.2_pdf.pdf](https://bmmbhilai.com/assets/img/upload/4.4.2_pdf.pdf) |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**391**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | [View File](#) |
| Upload any additional information | [View File](#) |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**15**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Link to Institutional website | https://bmmbhilai.com/assets/download/5.1.3_ICT,_Soft_skill_attatchment1.docx |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**72**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**113**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent** | **A. All of the above** |

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

36

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

130

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**18**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**04**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | <div align="center">View File</div> |
| Any additional information | <div align="center">**No File Uploaded**</div> |
| Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internati onal level (During the year) (Data Template) | <div align="center">View File</div> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The college has a committed student's union which was either nominated or elected on the basis of merit following the guidelines laid by Hemchand Yadav Vishwavidyalaya, Durg and as per the directives of the Department of Higher Education Raipur. The council comprises of a President, Vice President, Secretary and Joint Secretary besides representing students union, student representatives were included in academic bodies like Board of Studies and Academic Council. The office bearers coordinated with the students in promoting academic and extra-curricular activities in the college. They also played an important role in organising various inter-departmental competitions and Annual Day Function. Students were also engaged in programme like Self-Defence workshops, Cleanliness drives, health check-up drives, blood donation camps, soft skill enhancement workshops, tree plantation drives and social awareness programmes. The members of the student union also gave assistances and guidance to the students and their parents at the time of admission**

| File Description | Documents |
|---|---|
| Paste link for additional information | <div align="center">https://bmmbhilai.com/assets/download/student_union_election.pdf</div> |
| Upload any additional information | <div align="center">View File</div> |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**02**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The institute has a registered Alumni Association. A complete electronic database of alumni is maintained. The association comprised 7 members elected as President, Vice President, Secretary, Joint Secretary, Treasurer, Cultural Secretary and Literary Secretary along with a Patron amongst the alumni**

**The program includes a get-together of the Alumni with the facilitation of teachers. Alumni contribute academically and financially towards the development of the institution and its programmers. A vibrant alumni group on social media interacts with undergraduates and gives them career guidance.**

**Other Activities:**

1. **Career guidance of students**
2. **Deliver talks and lectures.**
3. **Financial support to the institution**
4. **Enhancing the academic learning environment**
5. **Contribution to developing institutional infrastructure.**

**Alumni are encouraged to give feedback about the institute's infrastructure and curriculum. Many alumni have been working for several years in the institute as faculty. They help in**

**keeping the links alive with alumni.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/5.4.1...pdf |
| Upload any additional information | View File |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **A. ? 5Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION OF THE INSTITUTION: To educate students in frontier areas of knowledge enabling them to take up challenges as ethical and responsible global citizens, through quality education and skill development, while simultaneously inculcating philanthropic values and enabling them to meet the challenges of contemporary society. MISSION OF THE INSTITUTION • To empower the youth through high-quality and value-based education in a conducive ambience with the support of all modern technological methodologies. • To promote professional strong techno-leadership and entrepreneurship, which is inevitable for economic benefits? • Impart quality education in accordance with industrial as well as societal requirements. • To achieve excellence in all its endeavors to provide globally acclaimed cutting-edge technologies to make significant solutions in the fraternity of industrial research and disseminate for continuous societal improvement. • To provide the network with global Institutions of Excellence, Business, Industry and Research Organizations. GOVERNANCE STRUCTURE OF THE INSTITUTION The governance of the institution comprising the Governing Body , Department Advisory Committee and Internal Quality Assurance Cell play a considerable and pivotal role in the progress of the Institute. The Institute deems in promoting a culture of**

**entrustment of powers through predefined strategic policies.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/iqac_meeting_and_minutes1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **The Governing Body is the main body constituted of members from various areas of the society along with the Principal and staff representatives.**
- **Before the commencement of every session, various committees are formed by the Principal for decentralized and participative management.**
- **These committees comprise of teachers, non-teaching staff and students.**
- **The IQAC plans and evaluates for quality assurance in the college .**
- **The college committees are responsible for admissions, timetable framing, examination, purchase, student welfare, organizing extension activities and other activities for the effective functioning of the college.**
- **The Principal guides, motivates and encourages the staff to involve themselves in achieving the goals and objectives of the institution.**
- **The Principal also corresponds & communicates with agencies like State Higher Education, UGC, RUSA and University for any kind of guidance & compliance.**
- **A staff council is also formulated consisting of the teaching Staff members, Sports Officer and Librarian. The Principal is the Chairman of the staff council, the secretary is nominated or elected on seniority bases.**
- 
- **The Internal Exams are conducted with standard procedure and the relevant transparency in benefit of student is maintained.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/download/ilovepdf_merged.pdf |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategies plans are prepared based on the mission and vision. The Institute plans for improvement in the area of: • Academic activities • To focus on high-quality research from the faculty members and scholars • To introduce short-term certificates, diplomas, skill-based courses and Value-Added course post-graduate courses in emerging areas. • Consultancy Collaborative activities • Administration by introducing E-Governance • Infrastructure development • Strive for a Centre of Excellence in all disciplines of the Institute. • Intervene for sustainable development of the region and improvement in quality of life. • To practice innovative teaching, research and extension services. • To develop strong relations with industries, institutes and society. • To secure research projects from Industry, Government Organizations and Centre of Excellence. • To expose the faculty members to the recent developments and innovations in their field • To sign MOUs with industries for on-job training, placements, and field trips• It is a total women's institution functioning for the last four decades with 12 UG and 12 PG courses. • To develop a Central Laboratory with advanced equipment to conduct experimental and research work supporting a multidisciplinary approach in tune with New Education Policy soon.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.2.1._college_prospectus.pdf |
| Upload any additional information | View File |

| | |
|---|---|
| 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. | |

- **The Institution has a well-organized structure to conduct administration. On policy matters, decisions are taken at the top level with due consultations and are communicated throughout the organization. The functions of various bodies, service rules and grievance redressal mechanisms are given below. Heads of the Departments and Staff Staff members Committees and Cells Administrative/ Non-Teaching Staff • This includes the Principal, Head Clerk, Junior Clerks, Accountants, Assistants and Attendants. • The various departments comprise HODs and Assistant Professors along with their Lab Attendants. • The library has a Chief Librarian, Library assistants and book lifters. • The Sports department has a sports officer. Service Rules – Procedure for Recruitment These posts are recruited by Higher Education Govt. department of C.G/Management (Statute 28) according to the norms set by the UGC and University. Temporary or non-granted posts are recruited by the Management according to the norms laid by the University. Grievances Redressal - The mechanism for Redressal - • Direct access of students to authorities and in charge. Students' suggestion boxes where the students can drop their complaints. These boxes are opened from time to time and the authorities suggest proper measures.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.2.2._Appointment_order1.pdf |
| Link to Organogram of the institution webpage | https://bmmbhilai.com/assets/img/upload/6.2.2._Organogram1.pdf |
| Upload any additional information | View File |

| | |
|---|---|
| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | A. All of the above |

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching and non –teaching staff plays a vital role in the growth of the institute and therefore, the Institute is recognizing their productiveness and acknowledges their needs and requirements regularly. As a result, the institution is implementing various effective welfare schemes. These welfare measures enrich the physical and mental health of the employees and thus promote a dynamic and encouraging work atmosphere. This stimulates the employee productivity and commitment towards the institute.

- Loan for various reasons without interest.
- Duty leaves for participating in seminars, conferences & workshops.
- Medical leave and Maternity Leave.
- Provident Fund as per PF Rules.
- Encashment of EL at the end of the service.
- The study leaves for pursuing higher studies/PhD.
- Canteen Facilities, Wi-Fi Facilities, Fire extinguishers, and CCTV cameras to ensure safety and security.
- Residential quarters through B.S.P.
- Yoga & gymnasium facility.
- Library Facilities.
- Felicitation of staff.
- Salary advance.

Welfare means non-teaching staff.

- BSP Residential quarters to office staff.
- Medical leave.

- **Employee Provident fund.**
- **Maternity leave.**
- **Advance in case of marriage, sickness & house construction**
- **College extends facility to its non-teaching staff for their membership to ESI**
- **Basic computer training.**
- **Salary credited to account well in time.**
- **Uniform were provided to security guards.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.3.1_merge_link1.pdf |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**00**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**00**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

04

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows a Performance Based Appraisal System for the appraisal of teaching staff.

**The appraisal consists of –**

**Category – I - Teaching-learning & Evaluation related activities.**

**Category – II -Professional development, Co-curricular & Extension activities.**

**Category – III - Research & Academic contribution.**

**Evaluation by students through feedback forms at the end of every academic year for further improvement.**

**The AQAR reports of IQAC reflect the academic progress of the staff which includes PhD. NET SET Qualifications, Major and Minor Research Projects, Paper presentations, Publication of articles in books and journals, participation in National and International seminars, workshops and conferences.**

**Performance appraisal for Nonteaching staff**

**The principal is the chief evaluator of the performance of the Nonteaching staff. She discusses their performance on the bases of their output & quality of work which is free of any kind of favouritism and partiality good performances are appreciated and counseling is extended to those whose performance is not satisfactory. Monthly meetings are conducted by the Principal and the Administrator to asses for their previous month's performance and instruct them about the expectations from them in the following month.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.3.5_API_System_link.pdf |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The college conducts internal & external audits regularly.**

Internal audit is conducted every year by the accountants and a private audit agency deputed by the administration. The external financial audit is carried out as per the guidelines of the auditor general and the Department of Higher Education Government of CG. The yearly audit enables the stakeholders to know about the current status of the financial position of the institution and future plans are made accordingly. The latest internal audit was conducted in the year 2021-2022.

The accountant of the office checks the receipts, bill vouchers and payments daily and also records them in the account's ledgers. Funds generated year after year have been utilized properly with no objections raised.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.4.1_audit_committe.pdf |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a well-functioning mechanism for mobilization and optimum utilization of funds and resources.

**Finance team:**

The Principal, finance officer and budget committee monitors the utilization of resources.

**Funds for the Institute:**

- Grants from RUSA & UGC for construction, renovation, and purchase of books and equipment.
- Salary grants from Govt. of Chhattisgarh (for Aided Professors)
- Grant received from Hemchand Yadav Vishwavidyalaya, Durg (C.G.) for conducting exams and
- From UGC for conducting seminars & conferences.
- Grant received from Hemchand Yadav Vishwavidyalaya, Durg (C.G.) for N.S.S. activities.
- Grants received from Major and minor projects from different government agencies i.e. DST, CSIR, UGC, CGCOST, etc
- 
- Institute also generates funds from research Centre affiliated to Hemchand Yadav University, Durg.
- 

**Optimal Utilization of Financial Recourses –**

- Financial requirements from all departments are invited and a budgeting plan is prepared.
- The Purchase committee works on this plan.
- The resources & requirements are presented to the principal & put up for approval by the Governing Body.
- On the basis of income and expected expenditure the budget is approved by the Governing Body
- Purchase and utilization is checked and monitored by the teacher auditors, HoDs, Accountant,Principal and Administrator.
- 

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.4.3_mobilization.pdf |
| Upload any additional information | View File |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was established in the college in 2013 for quality assurance, quality up gradation, assessment & accreditation of the college. The IQAC suggests several quality improvements measures in the institution.

Teaching learning facilities –

IQAC tries to keep abreast with the changing scenario of education in the teaching learning patterns. It promotes ICT enabled teaching learning process as a result of which there has been an increase in the number of smart class rooms, computers, and printer's e-journals. Wi-F is available for both the staff and students. Teachers are encouraged to publish research papers, pursue their Ph.D. and apply to become research supervisors and take up major and minor research projects.

Several seminars and conferences have been organized in the last five years.

MOU's have been signed with various institutions and organizations for the holistic development of the students. The college is in possession of four smart classrooms equipped with all the essential ICTs like; smart board, overhead projector, screen, PCs and required sound system.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/Anti_ragging_Cell1.PDF |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has developed a continuous review process on teaching-learning to sustain effective teaching and learning for targeted outcome. I

The institution follows the academic calendar which is released by the Affiliating University. . Each department in the college functions according to the teaching plan, course plan prepared at the department level.The faculty members follow a lesson plan which consist the details regarding institutional objectives to be achieved, details of contents to be covered, the types of teaching aids and the logistics.

IQAC provides the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution. These activities also promote good relationship with the industries and society in appointing experienced and expert faculty to upgrade their expertise in their concerned areas.

Various pedagogical initiatives to achieve the outcomes of teaching are:

1. Citing real world examples for application based courses
2. Power point presentation
3. Access to study material in website
4. Case studies & result analysis
5. Project based learning
6. Research based learning (ARA, BBP, SDA, IE)
7. Workshops
8. Expert talks
9. Group discussions/tasks
10. Use of LCD projectors and provision for interactive teaching learning.
11. Assignments based problem solving
12. Laboratory/ video based demonstration

| File Description | Documents |
|---|---|
| Paste link for additional information | https://bmmbhilai.com/assets/img/upload/6.5.2..pdf |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of** | C. Any 2 of the above

| | |
|---|---|
| **Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | **Nil** |
| Upload e-copies of the accreditations and certifications | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The institution has initiated several measures in gender equity & sensitization in curricular can be seen from the courses adopted by the institution.**
- **The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Committee, Anti-Ragging, Sexual harassment prevention cell, Disciplinary Committee, and Mentoring Programme cares for the well-being of students and staff in the institution. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through orientation and induction programs.**
- **<>·The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the**

**students at different levels. Career counseling for career opportunities in specific fields are also organized as such counseling has helped students to overcome their own fears and anxieties and achieve their best in both curricular and extra-curricular activities.**

**<>·Common room with good facilities for students available in various Floor. Washrooms are provided with sanitary napkin vending and incinerator unit for the safe and hygienic disposal of sanitary napkins**

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | https://bmmbhilai.com/assets/img/upload/7.1.1_pdf.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **Nil** |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy          Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **C. Any 2 of the above**

| File Description | Documents |
| --- | --- |
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**1. Solid Waste –**

- College adopts almost paperless concept by digitization of office procedures through electronic means for reducing paper-and CO2 emissions. Dustbins for degradable and non-degradable, are kept all over the campus for segregated disposal of waste and were collected by the Nagar Nigam. The use of plastic prohibited on the campus and students and staff are advised to bring cloth bags.
- Liquid Waste –
- Micro-scale experiments in the laboratory to minimize the usage of chemicals and water. The college has a covered sewerage system made of concrete pipes which lead to the main drainage system.
- Bio-Medical Waste –
- Sanitary napkins are disposed of properly using the incinerator installed in the girl's hostel.
- E waste Management –
- Electronic gadgets are repaired by our lab technicians to ensure its optimum utilization. Waste components, CPU and ICs are used in demonstration to our students. The institute has collaboration with Star E- Processors for recycle of the E-Waste management.
- Waste recycling system –
- Biodegradable kitchen waste from hostel and canteen, horticultural waste is collected from the campus and used for making vermicompost and is used as organic manure for botanical garden of BMM.
- Hazardous chemical waste and radio-active waste –

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| | |
|---|---|
| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | A. Any 4 or all of the above |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Any other relevant information | [View File](#) |

## 7.1.5 - Green campus initiatives include

| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of bicycles/ Battery-powered vehicles**<br>3. **Pedestrian-friendly pathways**<br>4. **Ban on use of plastic**<br>5. **Landscaping** | **A. Any 4 or All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | [View File](#) |
| Various policy documents / decisions circulated for implementation | [View File](#) |
| Any other relevant documents | [View File](#) |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit  3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **D. Any 1 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment      5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | **D. Any 1 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution believes in equality of all cultures and**

traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. The initiatives are to promote better education, and set communal harmony. Institute has conducted various activities through the N.S.S. and visited different villages to educate the underprivileged women and children on various issues. The extension activities are targeted towards enabling a holistic environment for student development.

The Book-Bank of the college library provides books to underprivileged students. Various competitions are conducted in the form of debates, reciting poetry and delivering speeches to create tolerance and harmony towards culture, regionalism and communal socioeconomic diversities. The institution opted various elective subjects related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

The teachers and students of this college jointly celebrated the cultural and regional festivals, like Fresher Party, teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Women's Day, Yoga day, festivals like Diwali celebration, Holi Milan celebration, New Year celebration, etc. religious ritual activities are performed with the help of social responsibility cell in the campus.

| File Description | Documents |
| --- | --- |
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Bhilai Mahila Mahavidyalaya sensitizes the students and the employees of

the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The NSS students are also engaged in community service programmes and under the Fundamental rights to education they teach the under privileged students.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://bmmbhilai.com/assets/img/upload/7.1.9_pdf.pdf |
| Any other relevant information | Nil |

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The teaching, non-teaching Staff and Students of the institution all come together under one umbrella to celebrate these festivals and spread the message of Unity, Peace, Love and Happiness throughout. The Social Responsibility Cell that takes charge of organizing and celebrating various International/National and Religious festivals.

International commemorative days:

International days are occasionsto educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity. The institution celebrated many international festivals such as International Women's day, International Yoga day, Teacher's day, International literacy day, etc

National commemorative days:

National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. Some of them are Republic day, Independence Day, Gandhi Jayanti and Hindi Diwas, etc.


Festivals/Events:

**Festivals are an expressive way to celebrate glorious heritage, culture and traditionsFestivals were started to pass the legends, knowledge and traditions onto the next generation. The institution celebrated many festivals such as Teej Milan, Diwali, Holi, Navrathri & Ganesh Chaturthi etc.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices 1:Creating a Clean and Green Campus**

**Objectives of the practice:**

1. **To arouse environmental consciousness within the college campus.**
2. **To mobilize students towards scientific enquiry into the environmental problems.**
3. **To involve them in efforts to preserve environment.**
4. **To motivate students to imbibe lifestyle for minimum waste generation.**
5. **To develop environmental ethics among the student's community.**

**Evidence of Success:**

- **Students were inspired by the green campus initiatives taken by the institution and donated many herbs, and medicinal plants to the college.**
- **Students got many ideas from waste management and showed their interest on making vermicompost for the college's botanical garden.**

- **The institution received certificate of appreciation for its outstanding performance and its contribution to the green audit.**

**Best practice-2**

**Promulgating the idea "Earn while you Learn" and Self-sustainability**

**Objectives of the practice:**

- **To inculcate dignity of labour including values of hard work among students**
- **To enhance skills adding to employability, and strengthen resourcefulness to take up better jobs in the future**
- **To develop personal interest and preference in the fields of learning**
- **To reduce of the sense of alienation in the students' minds about what they learn, and transformation of higher education into a self-directed, personal, and life-related enterprise.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://bmmbhilai.com/assets/img/upload/7.21.docx |
| Any other relevant information | https://bmmbhilai.com/assets/img/upload/7.2.1_pdf.pdf |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**We believe that a girl's education can change everything, as it is said that "educating a woman means educating an entire generation". The aim of our college is to promotes women empowerment and their upliftment. From the date of establishment, to till now, the college has been excellent in**

infrastructure and student support facilities. This shows that our college has reached distinctiveness from other higher educational institutions in this region. The college provides excellent facilities for improving their scientific and technical skills, safety and security.

This institution has well qualified teaching staff and has offered many U.G & PG Courses and research facilities. Counselling is provided to students as well as parents from time to time through PTA, career counselling and mentoring to motivate and encourage them to make the most of their education and potentiality also think of having a bright career. Our college endeavours for the holistic development of the students through organizing various extra-curricular activities such as competition, sports, seminars etc. To share the social responsibilities and to develop the quality of leadership, NSS is actively working at local, state and national level.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Infrastructure developement and student centric training de from CURIEE - DST grant [ second Instalment yet to receive] To encourage the innovation Cell to organise skill-development programmes such as communication skills and ICT skills To support departments and societies to conduct capacity building programmes (soft skills, Scientific skills, vocational skills, etc) for students To support the Research and Innovation Cell to promote interdisciplinary/multidisciplinary research projects (with topics) among students under the guidance of teachers To facilitate more measures for environment conservation on campus. Installing concrete steps such as installing sensorbased lighting system in the premises. To strengthen alumni relations and to provide platforms to accomplished alumni to support the students To ensure the high speed

internet connectivity throughout the campus.To start MA
English Literature program

To organise various student and faculty development program

To make placement more efficient To motivate PG students
regarding NET/SLET examination