



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

**BHILAI MAHILA MAHAVIDYALAYA**

• Name of the Head of the institution **BHILAI MAHILA MAHAVIDYALAYA**

• Designation **PRINCIPAL**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **07882242699**

• Mobile no **7974257413**

• Registered e-mail **bmahila@rediffmail.com**

• Alternate e-mail **bmmprinci19@gmail.com**

• Address **Hospital Sector, Bhilai Nagar**

• City/Town **Bhilai**

• State/UT **Chhattisgarh**

• Pin Code **490009**

##### 2. Institutional status

• Affiliated /Constituent **Affiliated**

• Type of Institution **Women**

• Location **Urban**

• Financial Status **Grants-in aid**

- Name of the Affiliating University **Hemchand Yadav University**
- Name of the IQAC Coordinator **Dr. Bharti Verma**
- Phone No. **07882210078**
- Alternate phone No. **9755721487**
- Mobile **8602647656**
- IQAC e-mail address **bmmiqac21@gmail.com**
- Alternate Email address **bharti7verma@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://bmbhilai.com/assets/img/upload/AQAR\\_2021-2022.pdf](https://bmbhilai.com/assets/img/upload/AQAR_2021-2022.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bmbhilai.com/pages/232/Academic-Calendar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B+</b>	<b>2.7</b>	<b>2022</b>	<b>15/11/2022</b>	<b>14/11/2027</b>

**6. Date of Establishment of IQAC**

**19/12/2013**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>BHILAI MAHILA MAHAVIDYALAY A</b>	<b>IDPS</b>	<b>RUSA</b>	<b>2017-2018</b>	<b>20000000</b>
<b>BHILAI MAHILA MAHAVIDYALAY A</b>	<b>CUIRE</b>	<b>DST NEW DELHI</b>	<b>2022-2023</b>	<b>5538174</b>

**8. Whether composition of IQAC as per latest**

**Yes**

## NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

### 9.No. of IQAC meetings held during the year 11

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

### 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

### 11.Significant contributions made by IQAC during the current year (maximum five bullets)

Time to time communication of UGC and Hemchand Yadav University to conducting quality education and research .

Preparation of reports for AISHE & NAAC.

Collecting and Evaluation of Self-Appraisal Report and Collecting and verifying Departmental Appraisal Reports.

Academic/ other grievances of students has been prepared and addressed.

We collected feedback from all stakeholders (students, alumni and teachers) regarding the syllabi and teaching learning process in the college.

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;"><b>Academic Value Addition</b></p>	<ul style="list-style-type: none"> <li>• Many faculty members attended Orientation, refresher, training programmes and faculty development programmes.</li> <li>• Special sessions catering to slow and fast learners separately</li> <li>• Mentor-Mentee Regular meeting for personalized academic guidance</li> <li>• Skill enhancement course for laboratory and library staffs</li> <li>• Career Counselling Sessions</li> <li>• Humanization of Education</li> <li>• Counselling of students by counsellor in the campus for needy students</li> </ul>
<p style="text-align: center;"><b>Streamlining the Teaching - Learning Process</b></p>	<ul style="list-style-type: none"> <li>• organized workshop for students</li> <li>• Hands on practice</li> <li>• In house Intramural Research Projects- students are part of every project</li> <li>• Leadership quality enhancement through participation as student head in various committees</li> <li>• Webinar by various departments</li> <li>• Institutional Collaboration through MoU for training programmes</li> <li>• Various Department had organized invited talk by Alumni Association</li> </ul>
<p style="text-align: center;"><b>Student Friendly Approach</b></p>	<ul style="list-style-type: none"> <li>• Comprehensive orientation programs for students conducted at college level and for each department and committee.</li> <li>• Student councils of departments and committees organised various curricular and co- curricular activities.</li> <li>• Mentoring system strengthened.</li> <li>• Open door policy for students to approach the principal and faculty.</li> </ul>
<p style="text-align: center;"><b>Green Initiatives</b></p>	<ul style="list-style-type: none"> <li>• Installation of rain water</li> </ul>

	harvesting system.
Quality Research	<ul style="list-style-type: none"> <li>Motivate the Teacher to publish no of research paper in UGC carelist.</li> </ul>
Library	<ul style="list-style-type: none"> <li>Improvement in Library services</li> </ul>
Preparation towards NEP	<ul style="list-style-type: none"> <li>Policy related to NEP were constructed</li> </ul>

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Governing Body	10/11/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>BHILAI MAHILA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>BHILAI MAHILA MAHAVIDYALAYA</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>07882242699</b>
• Mobile no	<b>7974257413</b>
• Registered e-mail	<b>bmahila@rediffmail.com</b>
• Alternate e-mail	<b>bmmprinci19@gmail.com</b>
• Address	<b>Hospital Sector, Bhilai Nagar</b>
• City/Town	<b>Bhilai</b>
• State/UT	<b>Chhattisgarh</b>
• Pin Code	<b>490009</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>Hemchand Yadav University</b>
• Name of the IQAC Coordinator	<b>Dr.Bharti Verma</b>
• Phone No.	<b>07882210078</b>

• Alternate phone No.	9755721487				
• Mobile	8602647656				
• IQAC e-mail address	bmmiqac21@gmail.com				
• Alternate Email address	bharti7verma@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://bmbhilai.com/assets/img/upload/AQAR_2021-2022.pdf">https://bmbhilai.com/assets/img/upload/AQAR_2021-2022.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bmbhilai.com/pages/232/Academic-Calendar">https://bmbhilai.com/pages/232/Academic-Calendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.7	2022	15/11/2022	14/11/2027
<b>6.Date of Establishment of IQAC</b>			19/12/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
BHILAI MAHILA MAHA VIDYALAYA	IDPS	RUSA	2017-2018	20000000	
BHILAI MAHILA MAHA VIDYALAYA	CUIRE	DST NEW DELHI	2022-2023	5538174	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>			11		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Time to time communication of UGC and Hemchand Yadav University to conducting quality education and research .		
Preparation of reports for AISHE & NAAC.		
Collecting and Evaluation of Self-Appraisal Report and Collecting and verifying Departmental Appraisal Reports.		
Academic/ other grievances of students has been prepared and addressed.		
We collected feedback from all stakeholders (students, alumni and teachers) regarding the syllabi and teaching learning process in the college.		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Academic Value Addition	<ul style="list-style-type: none"> <li>Many faculty members attended Orientation, refresher, training programmes and faculty development programmes.</li> <li>Special sessions catering to slow and fast learners separately</li> <li>Mentor-Mentee Regular meeting for personalized academic guidance</li> <li>Skill enhancement course for</li> </ul>	



	<ul style="list-style-type: none"> <li>laboratory and library staffs •</li> <li>Career Counselling Sessions •</li> <li>Humanization of Education •</li> <li>Counselling of students by counsellor in the campus for needy students</li> </ul>
Streamlining the Teaching - Learning Process	<ul style="list-style-type: none"> <li>• organized workshop for students • Hands on practice •</li> <li>In house Intramural Research Projects- students are part of every project • Leadership quality enhancement through participation as student head in various committees • Webinar by various departments •</li> <li>Institutional Collaboration through MoU for training programmes • Various Department had organized invited talk by Alumni Association</li> </ul>
Student Friendly Approach	<ul style="list-style-type: none"> <li>• Comprehensive orientation programs for students conducted at college level and for each department and committee. •</li> <li>Student councils of departments and committees organised various curricular and co-curricular activities. •</li> <li>Mentoring system strengthened.</li> <li>• Open door policy for students to approach the principal and faculty.</li> </ul>
Green Initiatives	<ul style="list-style-type: none"> <li>• Installation of rain water harvesting system.</li> </ul>
Quality Research	<ul style="list-style-type: none"> <li>• Motivate the Teacher to publish no of research paper in UGC carelist.</li> </ul>
Library	<ul style="list-style-type: none"> <li>• Improvement in Library services</li> </ul>
Preparation towards NEP	<ul style="list-style-type: none"> <li>• Policy related to NEP were constructed</li> </ul>

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Governing Body	10/11/2023
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2024	08/02/2024
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Institute is currently affiliated with the Hemchand Yadav University, Durg. The Institute runs Arts, commerce and Science UG &amp; PG programs on a single campus. The Institute follows the syllabus from the Hemchand Yadav University, Durg. The syllabus offers the courses such as Professional Communication &amp; human values and Ethics, etc. The course outcomes may help in developments outcome. Institution follows the curriculum provided by the University. Courses prepare students for the modern challenges they face in their daily lives. The courses focus on morality and character development at the core of student growth, to enable students to become self-aware, sincere, and successful in their many roles.</p> <p>This institution's teaching and learning pedagogy guarantees that students' intellectual, scientific, emotional, social, and cultural growth are integrated. The institute offers research centre in various departments affiliated under Hemchand Yadav University, Durg.</p> <p>Students gain exposure to environmental, social, and health issues through social service projects organised by the college's NSS, Eco-clubs, and committees.</p> <p>The institution is excited to provide a flexible multidisciplinary programme that allows for many access points and exits. To address the concerns and challenges facing society, collaborative research projects are being performed with faculty, students, government agencies, NGOs, and diverse departments. These programmes support the development of young people into law abiding citizens.</p>	

**16.Academic bank of credits (ABC):**

Institute is currently affiliated with the Hemchand Yadav University, Durg and in this NEP 2020 is not implemented yet. The institution has currently not applicable to ABC. However, this College is a constituent college abides by the University rules/norms. Some of the initiatives taken by the college in this direction are given below:

The academic curriculum is designed by the respective departments of different courses offered by the colleges of Hemchand Yadav University and faculty members have been involved in the preparation of course content as a subject expert in the committee of courses constituted by the respective departments. Within the approved curricular framework of the University faculty members use different curricular and pedagogical tools and approaches for teaching-learning activities. Several training sessions to use online platform in an effective matter for teaching-learning and other co-curricular activities were conducted. The college has constituted Teaching Learning Centre and Recording Studio Committee dedicated to provide requisite infrastructure for recording the lectures efficiently. Reading materials, assignments, question papers and other relevant study materials are also regularly uploaded on the ERP (SPACE) portal developed by the college. Students are encouraged to search and read recent research published articles to prepare assignments.

**17.Skill development:**

Focus is placed on skill development at this college so that students can achieve targeted competency levels. A curriculum and syllabus based on the concept of outcome-based education, which promotes skill development and learning outcomes, have been introduced by the college.

Under the direction of the Principal Dr. Sandhya Mad an Mohan and Placement and Career Counseling Cell, the institution also offers capacity development programmes and skill inculcation training programmes to all final year undergraduate and postgraduate students. Many value-added courses based on skills are available to all first year undergraduate students to help them strengthen their talents. Communication Skills, Accounting and Tax Practice, Mushroom cultivation, Bio fertilizer production and vermi composting are just a few of the value-added courses.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institute honours Indian languages and cultures by celebrating Hindi Divas, Mother Tongue Day, Chhattisgarh

foundation day, and Yoga Day. Festivals are an expressive way to celebrate glorious heritage, culture and traditions. They play an important role to add structure to our social lives, and connect us with our families and backgrounds. They give us a distraction from our day to day, exhausting routine of life, and give us some inspiration to remember the important things and moments in life. Festivals were started to pass the legends, knowledge and traditions onto the next generation. The institution celebrated many festivals such as Teej Milan, Diwali, Holi, Navratri & Ganesh Chaturthi etc.

Teachers are encouraged to conduct lessons in Hindi and English in the classroom because research shows that pupils learn more well when instructed in their mother tongue. During the first two years of the bachelor's degree, graduate students are permitted to study either Hindi or English according to their preference. The promotion of Indian arts, traditions, and languages is also facilitated through competitions organized during the annual fine arts festival. Competitions such as essay writing, poetry, speech competition, folk song, folk dance and skit encourage students to stay connected with their rich Indian culture and heritage.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices to reflect the achievement of high-order learning, as opposed to a mere accumulation of course credits. While the traditional education system focuses on what is taught, OBE places emphasis on what is learned, which is a student-centric model. All the faculties of the college were trained in OBE. Based on the training, all courses were designed under OBE paradigm with Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) specified. The student induction programme includes an orientation to the concept of outcome-based education as well as an explanation of the programme outcomes for the students. Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) are clearly stated in the curriculum, and teaching-learning pedagogy adopted at the institute ensures OBE is implemented to help the youth become responsible citizens. The college website contains an explanation of the results. Before the start of each semester/Year, each professor describes the course objectives. A notable initiative was the creation of a question bank based on Bloom's taxonomy. It allows for the evaluation of students' memory, comprehension, application, analysis, evaluation, and creative abilities.

#### **20.Distance education/online education:**

NIL

## Extended Profile

### 1.Programme

1.1	<b>24</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>1430</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>1942</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>798</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>67</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
3.2	63
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	46
Total number of Classrooms and Seminar halls	
4.2	177
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	99
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Our institution ensures effective curriculum delivery through a well planned and documented process. Our college regards effective delivery of curriculum as the most vital curricular aspect. Our college follows the curriculum prescribed by the Hemchand Yadav University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development. Our college ensures effective curriculum delivery through systematic and strategic transparent mechanism: The Heads of Departments conducts the meetings to distribute workload, allotted subjects, and plan the activities of the department and to review the completed syllabus. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.</p>	

Our college constitutes the Time Table committee and they prepared Time Table. The Time Tables are displayed on the Notice Board and also uploaded on the college website and shared in respective departments group. The syllabus link of University is also provided to the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/Academic_Calender.pdf">https://www.bmmbhilai.com/assets/img/upload/Academic_Calender.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Academic calendar:** Our college follows the Academic calendar issued by the Hemchand Yadav University. Our Teachers maintaining Teaching Plan on their Daily Diary. Teaching plan is prepared by every faculty member at the beginning of academic year. They record the conduct of teaching and practical in the diary. In Our Institution daily diary of teachers monitoring by HOD of respective departments and verified by Principal. The faculty engages extra classes and practical as and when necessary and maintains their records. Laboratories there are optimum utilization of well-equipped laboratories for curriculum delivery of practical. The students maintain the practical copy and the results are certified by the faculty along with HOD. The faculty uses charts, maps, models specimens and ICT tools along with chalk and board. Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum. Study materials, notes and question banks are provided in the class and through Hard copy and soft copy. Our notes soft copy is also available in our incubation center.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/CIE_Additional_Information.pdf">https://www.bmmbhilai.com/assets/img/upload/CIE_Additional_Information.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**



**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

366

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the

curriculum that help in this endeavor.

1. Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Durg district that include women 's rights and gender equality.

2. Environment awareness camps, seminars, workshops, guest

lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated.

3. The curriculum has been followed specially focused on the development of human values and Social Service Formed social group named SAMARPAN. Our College were performing social activities like educating financially deprived children of slum areas of Bhilai Durg. Making effort to encourage adult education in these slum areas and actively associated in social cause related to Old Age Homes, Children Homes, Special Schools, and Government Hospital etc of Bhilai Durg.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

239	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.bmmbhilai.com/assets/img/upload/action_taken.pdf">https://www.bmmbhilai.com/assets/img/upload/action_taken.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.bmmbhilai.com/assets/img/upload/URL_1.4.1.pdf">https://www.bmmbhilai.com/assets/img/upload/URL_1.4.1.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

1430

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

865

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Identifying student potential upon admission:**

Recognizing diverse backgrounds and learning styles is crucial during student intake. To optimize success, our college identifies individual learning potential through a comprehensive process at the onset. This includes dedicated counselling sessions, detailed induction programs, and focused orientation activities. These sessions introduce students to our institution's values, regulations (including conduct, attendance, and evaluation systems), and available resources. We emphasize on inspiring students to achieve their goals and encourage proactive engagement from the very beginning.

Several methods involved in our assessment of individual learning potential are:

- **Academic performance:**Analysing previous exam scores and class test results help in valuable insights.
- **Communication skills:**Assessing oral presentations and verbal

communication skills reveals individual strengths and areas for improvement.

- **Active engagement:** Participation of students in mentor-mentee programs, group discussions, projects, and assignments, offer further indicators of learning style and potential.
- **Enrichment opportunities:** We offer academic guidance lectures, seminars, and workshops to nurture both slow and advanced learners.

For students needing additional support, we provide personalized resources and accommodations to aid their progress. Advanced learners meanwhile, receive further challenges and enrichment opportunities to maximize their potential.

This comprehensive approach ensures that each student receives the appropriate support and guidance to succeed in their academic journey.

File Description	Documents
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/2.2.1_for_advance_SLOW_LERNER.pdf">https://www.bmmbhilai.com/assets/img/upload/2.2.1_for_advance_SLOW_LERNER.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1430	67

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Engaging students through active learning:**

Our college goes beyond traditional lectures to foster dynamic learning through student-centred methods like experiential learning, participative activities, and problem-solving initiatives. These approaches ensure students are active

participants and not passive listeners. We, the faculty, strive to make learning a two-way inter active, fully engaging students in the process.

#### Experiential Learning:

This approach emphasizes hands-on experiences, allowing students to learning by doing. It promotes knowledge encoding and offers opportunities for practice. Our goal is to cultivate a culture of experimentation across various departments. Specific methods include:

- Skills-Oriented Programs: Tailored programs to develop practical skills.
- Field Visits: Immersive experiences in real-world scenario.
- Industrial Visits: Exposure to professional environments.
- Group Presentations: Confidence-building through knowledge sharing.
- Practical Sessions: Applying theoretical concepts in controlled environments.

#### Participative Learning:

Encouraging active participation goes beyond the classroom. The college supports initiatives like:

- MADHAVA: Competitive mathematic Quizzes based yearly exam.
- Student Seminars: Platforms for presenting research and ideas.
- Subject Associations: Creating communities for focused learning.
- Project Assignments: Applying knowledge to real-world problems.
- Alumni interactions: Gaining insights from past students.
- Educational Visits: Expanding learning horizons through exploration.

#### Problem-Solving Methods:

We cultivate critical thinking, creativity, and decision-making skills through various methods, including:

- Student Clubs and Committees: Channelling passions and interests into practical applications.
- Case Studies and Debates: Sharpening analytical and argumentative skills.

- **Challenges and Competitions:** Providing opportunities to test and find unique solutions.

By embracing these active learning strategies, we empower students to take ownership of their education, fostering a vibrant and engaging learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.bmmphilai.com/assets/img/upload/2.3.1 Students centric methods such as experimental learning participative learning and problem solving methodologies are used for enhancing learning experiences.pdf">https://www.bmmphilai.com/assets/img/upload/2.3.1 Students centric methods such as experimental learning participative learning and problem solving methodologies are used for enhancing learning experiences.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### **Embracing Technology for Dynamic Learning:**

Our college recognizes the power of innovation and creativity in education, embracing ICT tools to enhance the teaching-learning experience, particularly for postgraduate students. With a focus on student-centric approaches, we actively utilize:

- **Digital Presentations:** PowerPoints, LCD displays, e-books, and online journals enrich lectures with visual and interactive elements.
- **Ubiquitous Tech:** Computers, laptops, internet access ensure seamless technology integration. We also leverage INFLIBNET and other ICT platforms for dynamic learning.
- **Video-based Learning:** UGC SWAYAM lectures offer convenient access to quality content, expanding students' learning horizons.
- **Staff Development:** We encourage faculty to participate in training programs, workshops, and seminars, ensuring updated skills remain current and innovative teaching methods.
- **Engaging Techniques:** Charts, models, lecture documentation experience methods, Google Classroom, and QR codes transform learning from passive absorption to active exploration and participation.

Through these diverse ICT tools and creative methods, we cultivate

a dynamic learning environment that nurtures intellectual curiosity, critical thinking, and a thirst for knowledge in our students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

67

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>



## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institution implements a transparent and ongoing internal assessment system. Strict adherence to the academic calendar ensures timely completion of academic activities. Dedicated examination committee meetings facilitate smooth exam conduct. Grievances related to internal, external, or examination matters are addressed openly and transparently, following the guidelines of Hemchand Yadav Vishwavidyalaya, Durg, C.G.

To ensure ample student awareness, examination committee prepares and communicates the schedule well in advance through notice boards and classroom announcements. All question papers, prepared

by teachers and reviewed by HODs, adhere to university guidelines. Exams follow a predetermined schedule and syllabus, both of which are conveyed to students beforehand. After evaluation, student marks are uploaded to the university portal through the Principal.

Each department fulfils the continuous evaluation process through various methods, including class tests, assignments, presentations, and projects. Evaluated answer scripts are shared with students and discussed, allowing for personalized improvement suggestions from teachers. A clear grievance redressal mechanism allows students to raise concerns with both their subject teachers and their respective departments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/2.5.1 Model Examination Time Table 2022-2023.docx">https://www.bmmbhilai.com/assets/img/upload/2.5.1 Model Examination Time Table 2022-2023.docx</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college maintains transparency in handling internal examination grievances, following university guidelines for resolution. Students are acquainted choice the exam pattern in advance. To handle examination grievances includes:

- Ensuring a transparent and efficient continuous assessment system in the students' best interests.
- Monthly attendance records as part of Internal Assessment Option II.
- Displaying internal assessment details on notice boards and college WhatsApp groups by the Internal Assessment Committee.
- Reviewing students' answer copies for class tests, assignments, and projects after evaluation.
- Providing avenues for students to address concerns about awarded marks directly with faculty.
- Students can escalate unresolved grievances to their mentor, teacher-in-charge, or institution head if need be.
- Departmental moderation committees review teacher's marks in different courses for fair assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our institution prioritizes clarity and engagement in its academic programs. Program and course outcomes are readily available on our website, easily accessible to both teachers and students. Additionally, all university syllabi reside within the responsible departments for convenient reference. Departmental meetings regularly delve into these syllabi and learning outcomes, ensuring consistent understanding and implementation.

Furthermore, the IQAC, under the Principal's guidance, actively initiates quality improvement programs for each department. Alumni involvement plays a crucial role in this process. Their real-world experiences, shared through interactions with faculty and students, help us to shape and refine specific courses, even leading to the introduction of valuable add-on and certificate programs.

Faculty development is also paramount. We actively send teachers to workshops, seminars, refresher courses, and interactive sessions, equipping them with the tools and knowledge to keep their courses relevant and engaging.

Ultimately, our college empowers students to become not just skilled professionals, but well-rounded individuals. We envision them as future teachers, entrepreneurs, scientists, soldiers, and administrators. This vision is reinforced from the very start, as the Counselling Cell and Students' Help Desk guides new students on what to expect from the opted program. Finally, during departmental orientation on the first day of each academic session, course outcomes are clearly outlined, ensuring students embark on their journey with a clear understanding of their goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.bmmphilai.com/assets/img/upload/2.6.1_Program_Outcomes,_Program_Specific_Outcomes_and_Course_Outcomes.pdf">https://www.bmmphilai.com/assets/img/upload/2.6.1_Program_Outcomes,_Program_Specific_Outcomes_and_Course_Outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates program and course outcomes using diverse methods outlined in program guidelines, including written tests, assignments, presentations, practical assessments, and viva. Evaluation comprises both internal assessments and final university examinations. Students' involvement in co-curricular and extra-curricular activities like lab work, field visits, seminars, cultural events, sports, athletics, NSS, and participation at local, state, and national levels reflects their learning outcomes. Additionally, alumni programing into higher education or employment also indicate learning achievements. These evaluations assist the college in assessing efforts, prompting reforms, and adopting multiple feedback methods. A systematic approach is taken to collect and analyse student performance data, highlighting highest and lowest scores while calculating annual pass percentages.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.bmmphilai.com/assets/img/upload/2.6.2_Attainment_of_POs_and_COs_are_evaluated_by_the_institution1.pdf">https://www.bmmphilai.com/assets/img/upload/2.6.2_Attainment_of_POs_and_COs_are_evaluated_by_the_institution1.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

798

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.bmmbhilai.com/assets/img/upload/2.6.3.1._(a)_Total_number_of_final_year_students_who_passed_the_university_examination.pdf">https://www.bmmbhilai.com/assets/img/upload/2.6.3.1._(a)_Total_number_of_final_year_students_who_passed_the_university_examination.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.bmmbhilai.com/assets/img/upload/2.7 STUDENTS FEEDBACK 2022-23.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**Rs. 55,38,174/-**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**18**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.bmmbhilai.com/assets/img/upload/3.1.3.1.xlsx">https://www.bmmbhilai.com/assets/img/upload/3.1.3.1.xlsx</a>

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Bhilai Mahila Mahavidyalaya is deeply committed to fostering a vibrant and research-oriented culture on its campus. 18 research guides who provide invaluable mentorship to aspiring scholars. In the current academic session (2022-23), the establishment of three research centers in Home Science, Chemistry, and Commerce underscores the institution's commitment to expanding its research footprint.

To facilitate research excellence, the college spares no effort in providing robust infrastructure and resources. The central library, equipped with INFLIBNET, e-journals, serves as a pivotal information hub for researchers. Moreover, a dedicated space within the library caters specifically to the needs of research scholars, ensuring seamless access to essential literature and resources.

The college's receipt of the DST CURIE project, amounting to Rs 55,38,174/-, stands as a testament to its dedication to innovation and academic excellence. This project has facilitated the establishment of a state-of-the-art smart classroom and central lab, enhancing teaching and research capabilities on campus. Additionally, the provision of free NET coaching for 141 postgraduate students underscores the institution's commitment to nurturing talent and expanding academic horizons

In alignment with its unwavering commitment to academic excellence, the college warmly embraces students from other institutions, inviting them to undertake dissertation and project work to foster collaboration

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/3.2.1.docx">https://www.bmmbhilai.com/assets/img/upload/3.2.1.docx</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<a href="https://www.bmmbhilai.com/assets/img/upload/3.3.1.1..xlsx">https://www.bmmbhilai.com/assets/img/upload/3.3.1.1..xlsx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the year, our institution has orchestrated a diverse array of extension activities aimed at instilling a profound sense



of social commitment and nurturing empathy among our students. Noteworthy initiatives include the distribution of diyas and sweets to the children of Utkal Basti during Diwali festivities by our NSS unit. Moreover, our volunteers diligently conducted door-to-door vaccine awareness campaigns in both Utkal Basti and various sectors of Bhilai, as part of the Har Gher Tiranga Raili and Oath

Undoubtedly, our commitment to environmental stewardship was exemplified through multiple 'Tree Plantation Drives' organized within and around the Bhilai Mahila Mahavidyalaya campus. Additionally, during 'Swacchhata Pakhwada', our NSS volunteers spearheaded cleanliness drives in prominent areas Swacchhata Program in Manokameshwer Mandir Parisar

Furthermore, our volunteers ingeniously Azadi ka Amrit Mohatsav under this programme, Volunteers took out rally for awareness to civic center and at the end of rally the volunteers did a street show on the topic har ghar tiranga

Collaborating with the Red Ribbon Club, our NSS volunteers actively participated in an AIDS awareness rally, underscoring our commitment to health advocacy. We also hosted the 'Samajik Jagarukta' program for the residents of Hemchand Yadav University Godgram Hanoda village, fostering community engagement and awareness.

File Description	Documents
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/3.4.3.1_.docx">https://www.bmmbhilai.com/assets/img/upload/3.4.3.1_.docx</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

24

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**35**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**226**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
30	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
2022-23 no of MOU's 11	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college has a planned infrastructure which is expanded systematically & continuously over the years by adding new buildings, classrooms, furniture, etc. along with a auditorium cum	

gymnasium with a sports room The infrastructure is maintained and expanded with the financial aid received from UGC, RUSA and State Government. Guard rooms for security guards posted on the main gates of the college and hostel building. C.C.T.V. cameras are installed in the college premises with 24hrs surveillance to observe the ongoing activities.

There is a stationary and photocopy shop at auditorium. A suggestion box is fixed for complaints & suggestions. The college has a contractor who takes care of housekeeping of the campus.

2 adjoining hostel building & Separate toilet blocks all over the building. Watercoolers & sanitary vending machines. A common room for students with adequate facilities. The college library and auditorium are constructed on the ground floor for an easy access by physically disabled students along with a ramp way and a wheelchair through the side entrance. The entire campus is Wi-Fi enabled. The college has 99 computers in all. The college has 4 smart class rooms with LCD projectors along with smart boards, printers, and Xerox facilities for effective ICT enabled teaching and learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/4.1.1_PICS31.docx">https://www.bmmbhilai.com/assets/img/upload/4.1.1_PICS31.docx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The sports and physical education department that has been functioning ever since the inception of the institution has all possible equipments and facilities for the all-round development of the students. A separate auditorium cum gymnasium & has built-up area of 1171.80 sq.mt on the ground floor and on a built-up area of 611.62 sq.mts on the first floor. It has a good collection of gym equipments used both by staff and students. Students are trained in various sports and games like badminton, kho-kho, volleyball, handball, basketball, softball, hockey etc on the sprawling playgrounds. The auditorium is also used for conducting yoga classes and self-defense classes. Inter college sports meet

for indoor matches at university level are also organized in this auditorium cum gymnasium. The participation of more than 1000 girls to perform garba dance during Navratri's is also organized in this huge auditorium. The auditorium is also used to organize Govt. & Non Govt. awareness programmes. To motivate sports players, the college provides travelling allowance, sports kits, and tracksuits, shoes and along with these, concessions in admission and tuition fee is given to national players.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bmmbhilai.com/assets/img/upload/4.1.21.pdf">https://bmmbhilai.com/assets/img/upload/4.1.21.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

46

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/2.3.2_(a)_ICT_Tools_22-231.xlsx">https://www.bmmbhilai.com/assets/img/upload/2.3.2_(a)_ICT_Tools_22-231.xlsx</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37.65

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college was established right from the inception college in 1979, since then the library has made consistent progress in terms of collection of books, e-resources and services. The Library is the knowledge hub of our college. It reflects the institute's commitment to providing the best possible library and information services to its academic community of faculty members, students and other staff members. It has a tremendous collection of both printed and digital resources. The Library has been continuing its mission of facilitating the creation of new knowledge through the procurement, retrieval, preservation, organization and dissemination of different resources.

- To be recognized as the hub of academic activities where the students, guided by their teachers, may strive to realize their true potential and then contribute to the progress of their own self, the nation and humanity at large.
- enable the students to sail smoothly through the vast & complex ocean of information and retrieve the pearls of knowledge and wisdom necessary for their pursuit of career.
- To inculcate in the students the habit of reading which is a pre-requisite for success and Progress in life. To prepare the students for lifelong learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.bmmphilai.com/assets/img/upload/4.2.1 Library Automation1.pdf">https://www.bmmphilai.com/assets/img/upload/4.2.1 Library Automation1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**.63**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**31944**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has upgraded its IT facilities including WIFI in the last 5 years . The internet connection bandwidth has been upgraded from 5Mbps to 30 Mbps. The IT facilities have been updated with the increase in the number of computers to 99 in the session 2020-21, along with printers, scanners, smart boards, LCD projectors, xerox machines, and other softwares. The teaching and learning process has been enhanced by incorporating IT tools and INFLIBNET ,online courses and video lectures are also made available to learners to enhance learning capabilities. The students, teachers and non-teaching staff are always encouraged to use various academic and administrative softwares such as ERP system in the office and library, biometrics and 2 face readers. Smart class rooms with smart board and LCD projectors are available in some departments, Principal room etc. Desktop computers with Wi-Fi facilities and printers are available in all departments, library, Principal room, office rooms, IQAC room etc. PC laptops. Computer systems are upgraded with latest's configuration . There is a plan to install firewall for security of internet connection. In 2018, CCTVs were installed in the college campus. The College Website is maintained by M/S Techcherry and it is also upgraded from time to time as per the requirement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/wi_fi_4.3.11.pdf">https://www.bmmbhilai.com/assets/img/upload/wi_fi_4.3.11.pdf</a>

#### 4.3.2 - Number of Computers

99

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS



File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

111.08

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Several committees are formed like purchase committee, library committee, building committee, beautification committee, etc. for the repair and maintenance of physical, academic and support facilities. The laboratory, library, and sports complex along with computers and classrooms, have separate budgetary provisions. The college has guidelines and specific procedure for repair, maintenance, and utilization of physical facilities, which is as under:

The Principal, various Committee heads, Administrative staff, Head of accounts, together plan the yearly budget. Meetings are conducted to decide the budget allocation and expenses on various physical and support facilities.

All financial matters are finalized with the approval of the Principal.

Transparency is maintained in the process of budget allocation and utilization of budget.

The college has 46 classrooms with lights, fans, black boards, desks and benches. The wifi enabled campus keeps the students updated. There are 99 desktops in all distributed all over.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bmbhilai.com/assets/img/upload/4.4.2_view111.pdf">https://www.bmbhilai.com/assets/img/upload/4.4.2_view111.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

279

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.bmmbhilai.com/assets/img/upload/5.1.3_Table.docx">https://www.bmmbhilai.com/assets/img/upload/5.1.3_Table.docx</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>E. None of the above</b></p>
--	------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per regulation of Hemchand Yadav University, Durg the student council for the session 2022-23 was not formed and hence no activities were conducted.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

41

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association since last 12 years. Institute takes the Alumni's feedback to improve the functioning and services of the organization. Alumni meet is organized in the institute to network and collaborate with the Alumni. Our Alumni Association works as partners to bridge the gap between the industry and academics. Alumni also support in placement and continue to bring a good name to the organization. The college also has an online group known as ALUMNI CELL - BHILAI, where alumni of the institute stay connected with the institute.

File Description	Documents
Paste link for additional information	<a href="https://www.bmbhilai.com/assets/img/upload/5.4.1.docx">https://www.bmbhilai.com/assets/img/upload/5.4.1.docx</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of any institution plays a pivotal role in translating its vision and mission into actionable strategies and decisions This alignment typically involves:

**Strategic Direction:** In order to achieve the institution's vision and mission., different committees are framed which work throughout the year.

**Policy Formation:** The policies are covered under the umbrella of governing body meetings that are held regularly involving the members from different strata to provide inputs to the relevant fields.

**Decision-Making Processes:.** Several IQAC meetings are organised which radiate the processes in the form of departmental meetings further to be executed at the ground level.

**Accountability and Transparency:** Meetings are regularly held with the stakeholders in order to commensurate with the procedure.

**Resource Allocation:** Governance structures oversee resource allocation, ensuring that funds, personnel, and other resources are directed toward initiatives that advance the institution's vision and mission. Several guest lectures, certificate courses, career guidance programmes, add-ons etc. are conducted from time to time to alleviate the student resources.

**Adaptability and Evolution:** Effective governance allows for adaptability and evolution enabling the institution to adjust strategies.

NSS activities and Red Ribbon club organise several awareness programmes as well as execute humanitarian and social development activities.

File Description	Documents
Paste link for additional information	<a href="https://www.bmbhilai.com/assets/img/upload/Committees.pdf">https://www.bmbhilai.com/assets/img/upload/Committees.pdf</a>
Upload any additional information	<a href="#">View File</a>



6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Absolutely, effective leadership often manifests through practices like decentralization and participative management.

Decentralization involves distributing decision-making power throughout an organization, allowing different departments or levels to make choices relevant to their expertise. This not only speeds up decision-making but also encourages innovation and ownership among team members.

Participative management, on the other hand, involves involving employees in the decision-making process.

quoted:

Framed on the basis of the admissions catering to the various disciplines.

Rules and regulations are followed according to the UGC and University circulars/notices

Head of the institution allocates the work distribution amongst the heads of the departments to carefully assimilate the time slot

The team assigns the classes based on the strength of the students admitted, room capacity as well as time span for different streams.

In the next step, timetable is executed and changed/amended if necessary

Finally, it gets endorsed by the Principal for the entire session.

Similar mechanism is followed for all activities designated under different cells/committees formed observing the decentralisation and participative management across the streams for the entire session.

File Description	Documents
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/teachers_commitees.pdf">https://www.bmmbhilai.com/assets/img/upload/teachers_commitees.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Under the commitments deciphered below, the library has been digitalised whereby any of the 32,172 books can be easily located on the basis of OPAC system.

Deploying an institutional strategic or perspective plan effectively involves several critical steps and considerations:

1. **Clear Vision and Goals:** In this case, it was the digitalisation of the library on the blended mode where students can refer to the question bank of their respective classes.

2. **Strategic Alignment:** The Library incharge was permitted to visit several latest libraries where modern mode were adapted to analyse the merits for applicability in the institution.

3. **Communication and Engagement:** This engagement fosters ownership and commitment. Proper allocation of username and password were provided to the teachers for their use exemplifying several online resources as INFLIBNET, NLIST, e-journals and so on.

4. **Monitoring and Evaluation:** The execution was made open to access by the stakeholders and each loophole corrected on the basis of their feedback.

5. **Adaptability and Flexibility:** Several points as and when suggested were taken up like uploading of e-QB, e-newspaper and so on.

6. **Training and Development:** Initial Training and later objective tests were conducted for the subordinate members to smoothen the process of functioning.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/6.2.1.college_prospectus2.pdf">https://www.bmmbhilai.com/assets/img/upload/6.2.1.college_prospectus2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

An institution's effectiveness and efficiency are indeed reflected in various aspects such as policies, administrative setup, appointment and service rules, and procedures. Steps are:

**Policies:** Well-defined policies provide a framework for decision-making and actions within an institution. With such implication in the mind, governing body meetings are held twice or thrice in a year.

**1. Administrative Setup:** An efficient set-up of Chairman, Secretary, Trustee members, Principal, Teacher's representative, along with few members appointed by the University form the system who decide coherently to fulfil the vision and mission of the institution.

**2. Appointment and Service Rules:** The uptake of teaching staff and non-teaching staff are made under the proper scheme as directed by the University rules. Proper advertisement and proper panel adjudges the inclusion of any staff. Service rules are clearly stated in the code of conduct rules.

**3. Procedures:** Defined procedures outline the steps and methods for carrying out tasks or processes. Well-documented and efficient procedures reduce ambiguity, minimize errors, and save time. The institution complies with the rules and orders of the University.

Continuous assessment and improvement of these components ensure that they remain relevant and aligned with the institution's evolving needs and goals.

File Description	Documents
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/6.2.2.Appointment_order2.pdf">https://www.bmmbhilai.com/assets/img/upload/6.2.2.Appointment_order2.pdf</a>
Link to Organogram of the institution webpage	<a href="https://bmmbhilai.com/assets/img/upload/6.2.2.Organogram1.pdf">https://bmmbhilai.com/assets/img/upload/6.2.2.Organogram1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**This alignment typically involves:**

**Strategic Direction:** In order to achieve this motive, different committees are framed which work throughout the year.

**Policy Formation:** Policies and guidelines are formulated to support and enforce the values and objectives outlined in the vision and mission..

**Decision-Making Processes:** Several IQAC meetings are organised which radiate the processes in the form of departmental meetings further to be executed at the ground level.

**Accountability and Transparency:** Meetings are regularly held with

the stakeholders in order to commensurate with the procedure.

**Resource Allocation:** Several guest lectures, certificate courses, career guidance programmes, add-ons etc. are conducted from time to time to alleviate the student resources.

**Adaptability and Evolution:** Effective governance allows for adaptability and evolution enabling the institution to adjust strategies in response to changing circumstances while staying true to its core values and mission.

When governance embodies and reflects the vision and mission of an institution, it creates a cohesive framework that guides actions at all levels, fostering a unified and purpose-driven environment. NSS activities and Red Ribbon club organise several awareness programmes as well as execute humanitarian and social development activities.

File Description	Documents
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/6.3.1_varous_benfits.pdf">https://www.bmmbhilai.com/assets/img/upload/6.3.1_varous_benfits.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes**

**organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff****Performance appraisal systems for teaching and non-teaching staff**

in institutions are crucial for assessing and improving individual and collective contributions. Following are the components commonly measured in such systems:

1. **Goal Setting:** Establishing clear and measurable objectives aligned with institutional goals at the beginning of a performance cycle.
2. **Regular Feedback:** Conducting periodic evaluations or check-ins to provide feedback on progress, identify strengths, and address areas needing improvement.
3. **Self-Assessment:** Allowing staff to evaluate their own performance against set goals, fostering self-reflection and accountability.
4. **360-Degree Feedback:** Gathering input from peers, subordinates, and supervisors to provide a holistic view of an individual's performance.
5. **Performance Metrics:** Utilizing quantifiable measures such as student feedback, research output, administrative efficiency, etc., depending on the nature of the roles.
6. **Professional Development Plans:** Identifying areas for improvement and establishing plans for skill enhancement or career growth.
7. **Recognition and Rewards:** Acknowledging and rewarding exceptional performance, motivating staff and reinforcing positive behaviors.
8. **Documentation and Record-Keeping:** Maintaining records of appraisals, feedback, and development plans for future reference and continuous improvement.

File Description	Documents
Paste link for additional information	<a href="https://bmmbhilai.com/assets/img/upload/6.3.5_API_System_link.pdf">https://bmmbhilai.com/assets/img/upload/6.3.5_API_System_link.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external financial audits are essential for institutions to ensure financial accountability, compliance with

regulations, and the accuracy of financial records. These audits are:

1. **Internal Financial Audit:** This audit is conducted by internal auditors within the institution. Their primary goal is to review financial processes, internal controls, and compliance with policies and procedures. Internal audits help identify weaknesses in financial systems and suggest improvements. They often focus on risk management, fraud detection, and operational efficiency. In order to achieve the purpose, audit cells are framed.
2. **External Financial Audit:** External audits are carried out by independent certified public accountants (CPAs) or audit firms. These auditors review the institution's financial statements and ensure they present a true and fair view of the institution's financial position. External audits also verify compliance with accounting standards, legal regulations, and reporting requirements. The audit report provides assurance to stakeholders, such as regulatory bodies, regarding the institution's financial health and transparency. External audits are held regularly that supplement the unbiased working in the institution.

The frequency of these audits can vary based on regulations, institutional policies, and best practices. External audits typically occur annually or as required by regulatory bodies.

File Description	Documents
Paste link for additional information	<a href="https://www.bmmbhilai.com/assets/img/upload/6.4.1_audit_2022-23.pdf">https://www.bmmbhilai.com/assets/img/upload/6.4.1_audit_2022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Funds

**Diversification of Funding Sources:** In this respect, grants from RUSA and UGC are utilised for construction as well as renovation of buildings and further purchase of equipment. Salary grants are received from CG Govt. for Aided staff whilst HYU offers grants for conducting exams, NSS and similar allied activities.

1. **Engaging Alumni Networks:** Building and engaging alumni networks for donations, fundraising, or collaboration on educational initiatives.
2. **Grant Writing and Applications:** Many MRP's are allocated to different streams and CURIE project was also granted to us, one of the best girls' colleges of Central India.

##### Optimal Utilization of Resources:

1. **Budget Planning and Monitoring:** Financial budget of each department is called upon.
2. **Resource Allocation:** Vermicomposting and vegetable manure are added in this process. CCTV and canteen providing indirect benefits to perform better.
3. **Capacity Building:** Several skill development, Addons and certificate courses are organised to cater to the needs of the students. Research centre of Biotechnology department has raised funds.
4. **Student Assistance Programs (SAP):** Psychological guidance is provided as and when required.
5. **Asset Management:** Auditorium is suitably employed for such purposes. More of clean toilets and Parking stands are made available.

File Description	Documents
Paste link for additional information	<a href="https://www.bmbhilai.com/assets/img/upload/utilization_of_resourcess.docx">https://www.bmbhilai.com/assets/img/upload/utilization_of_resourcess.docx</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Framework Development:** INFLIBNET, NLIST, e-books, e-journals, periodicals and OPAC were initiated on this line of action.
2. **Implementation Oversight:** Conceptualisation of idea box, suggestion box and complaint box were assimilated.
3. **Monitoring and Evaluation:** ICT and Wifi facilities, Smart classrooms and lecture hall are collaborated for the practice.
4. **Data Collection and Analysis:** IQACs collect data on various aspects of the institution's functioning, analyze it, and derive insights to inform decision-making.
5. **Benchmarking and Best Practices:** Adya Adhuna was embarked to rise awareness on the thoughts of VASUDHAIV KUTUMBAKAM informing about the different days the world celebrates.
6. **Professional Development:** Placement cells serve the purpose in self actualisation amongst the students.
7. **Accreditation Support:** They play a crucial role in preparing for accreditation processes, ensuring that the institution meets the necessary standards.
8. **Feedback Mechanisms:** IQACs establish mechanisms for collecting feedback from stakeholders, including students, faculty, and employers, to identify areas for improvement.
9. **Documentation and Reporting:** They maintain records, compile reports, and submit documentation for accreditation purposes or to relevant authorities.

File Description	Documents
Paste link for additional information	<a href="https://www.bmbhilai.com/assets/img/upload/Meeting_register_2022-23_(1).pdf">https://www.bmbhilai.com/assets/img/upload/Meeting_register_2022-23_(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Periodic Reviews:** Feedback from the stakeholders are regularly collected and analysed. The daily diary of the teachers, test register and the remedial classes are kept for record and analysis.
2. **Evaluation of Learning Outcomes:** Alumnis posted in different jobs or going through ina better institution paves the way for the influencing factor for the students, such meetings are conducted.
3. **Structured Assessments:** This could include surveys, examinations, feedback from stakeholders, and performance indicators aligned with institutional goals..
4. **Action Plans for Enhancement**English communication classes and paper reading, GK and Computer classes may be taken up. The Pidilite course for self employment generation served the purpose.
5. **Documentation of Progress:** Keeping records of the reviews, improvement plans, and their implementation allows the institution to track progress, measure the effectiveness of changes made, and adjust strategies accordingly.
6. **Reporting and Compliance:** The IQAC often prepares reports summarizing the findings, improvements made, and areas identified for future enhancement. These reports might be used for compliance with accreditation standards or shared with stakeholders for transparency.

File Description	Documents
Paste link for additional information	<a href="https://www.bmbhilai.com/assets/img/upload/pidilite_course.jpg">https://www.bmbhilai.com/assets/img/upload/pidilite_course.jpg</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.bmbhilai.com/assets/img/upload/NAAC_ACCREDITATION.jpg">https://www.bmbhilai.com/assets/img/upload/NAAC_ACCREDITATION.jpg</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The institution promotes gender sensitization through co-curricular activities like workshops, seminars, guest lectures, poster exhibitions, counselling etc. Awareness programs like importance of human rights, Rights of Women in Domestic problems, Cyber security awareness programs related to the safety and security of women employees and students are conducted periodically. The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Committee, Anti-Ragging,**

Sexual harassment prevention cell, Disciplinary Committee, and Mentoring Programme cares for the well-being of students and staff in the institution. The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. Fire extinguishers are placed within the college and hostel building.

- The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Career counseling for career opportunities in specific fields are also organized as such counseling has helped students to overcome their own fears and anxieties and achieve their best in both curricular and extra-curricular activities.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.bmmbhilai.com/assets/img/upload/7.1.1.a.docx">https://www.bmmbhilai.com/assets/img/upload/7.1.1.a.docx</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.bmmbhilai.com/assets/img/upload/7.1.1.b.docx">https://www.bmmbhilai.com/assets/img/upload/7.1.1.b.docx</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- College adopts almost paperless concept by digitization of office procedures through electronic means to reducing paper-based waste and reduce carbon dioxide emissions. Large size dustbins are kept all over the campus for segregated disposal of waste and were collected by the Nagar Nigam vans. The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus. Students and staff are advised to bring cloth bags. Liquid wastes generated by the RO units are directed towards collection drains in the rear side of the college building. Liquid waste mainly given out by the hostel, labs and canteen were diverted to this drainage system. The semiliquid waste from hostel and canteen is collected in waste pits.
- Electronic gadgets are repaired for minor defects by our lab technicians to ensure its optimum utilization. The institute has collaboration with Star E- Processors for recycle of the E-Waste. E Waste collected is stored and disposed of annually.
- Sanitary napkins are disposed of properly using the incinerator installed in the girl's hostel.
- Biodegradable kitchen waste from hostel and canteen, horticultural waste such as dried leaves, twigs, and plant clippings is collected from all around the campus and used for vermicomposting. Vermicompost so produced is enriched with water soluble nutrients and is used as organic manure for botanical garden of BMM
- Campus is free from any kind of radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling**

**A. Any 4 or all of the above**

## Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony.



Institute has conducted various activities through the N.S.S. students and visited different villages to educate the underprivileged women and children on various issues. The extension activities are targeted towards enabling a holistic environment for student development. Various competitions are conducted in the form of debates, reciting poetry and delivering speeches to create tolerance and harmony towards culture, regionalism and communal socioeconomic diversities. The institution opted various elective subjects related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics. Induction program, rally, oath, plantation, Women's Day, Yoga day, festivals like Diwali celebration, Holi Milan celebration, New Year celebration, etc. religious ritual activities are performed with the help of social responsibility cell in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The NSS students are also engaged in community service programmes and under the Fundamental rights to education they teach the under privileged students. Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.bmmbhilai.com/assets/img/upload/7.1.9.1.docx">https://www.bmmbhilai.com/assets/img/upload/7.1.9.1.docx</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Our institution celebrates/ organizes national and international commemorative days, events and festivals. The teaching, non-teaching Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. The institution has a Social Responsibility Cell that takes charge of organizing and celebrating various International/National and Religious festivals.**

International Women's day is celebrated in our college on 8th March every year. International Yoga day is also celebrated on 21st June every year in the college. Teacher's day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher.

The institution also celebrated Republic day, Independence Day, Gandhi Jayanti , Hindi Diwas,

Teej Milan, Diwali, Holi, Navrathri & Ganesh Chaturthi etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices 1:

**Title:** Creating a Clean and Green Campus

**Objectives of the practice:**

1. To arouse environmental consciousness within the college campus.
2. To mobilize students towards scientific enquiry into the environmental problems.
3. To involve them in efforts to preserve environment.
4. To motivate students to imbibe lifestyle for minimum waste generation.
5. To develop environmental ethics among the student's community.

**Best Practice-2**

**Title of the Practice: Activities dedicated to poor and needy people**

**Objectives of the Practice:**

- To provide the emotional and psychological support necessary for people to change their way of thinking about the world and place in it.
- To provide the survival support necessary for people to make the transition to the next step

File Description	Documents
Best practices in the Institutional website	<a href="https://www.bmmbhilai.com/assets/img/upload/7.2.1_evidence.pdf">https://www.bmmbhilai.com/assets/img/upload/7.2.1_evidence.pdf</a>
Any other relevant information	<a href="https://www.bmmbhilai.com/assets/img/upload/7.2.1.docx">https://www.bmmbhilai.com/assets/img/upload/7.2.1.docx</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Inclusive Environment and Academic Excellence** are the primary elements that make this college is unique in its location, a semi-urban city with people from diverse regions of India settling there for their livelihoods. The college takes pride in embracing this diversity, creating an inclusive environment where students from different backgrounds come together to learn and grow. This diverse student body fosters mutual respect, understanding, and tolerance, nurturing a broader perspective on life and preparing students for the real-world challenges of working in multicultural settings. **Academic excellence:** Academic excellence and high-quality education are upheld by the institution. The faculty selection procedure guarantees that the team solely consists of experienced and competent teachers. With a focus on high-quality

education, students are guaranteed a solid academic foundation, which paves the way for their future intellectual development and professional success. Personalised Support and Mentorship: A supportive environment is greatly influenced by the college committee's approachability and accessibility to students. Students feel at ease asking for help and advice because they believe that their issues will be resolved quickly. Students can overcome obstacles and concentrate on their general growth and development with the help of this individualized support.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The college is committed to enhancing its facilities and infrastructure, as well as its environmental sustainability efforts and commitment to accessibility and inclusivity. The college proposes the following plan for the next academic year:-

1. The college aims to obtain Good accreditation from the National Assessment and Accreditation Council (NAAC).
2. The college aims to increase the gross enrolment ratio for the session 2023-24.
3. To strengthen the attainment of learning outcomes of programmes pedagogical strategies, training, programmes, need emphasis with respect to the provisions provided through NEP 2020.
4. Tapping various funding agencies for resource mobilization.
5. To introduce PG programs in more subjects.
6. To introduce more add on certificate/diploma courses addressing the local area demand
7. To initiate the provisions for Academic Bank of Credits through NAD registration.
8. Organization of research methodology workshops/

multidisciplinary conferences/ symposium and enhancing activities of Innovation and Incubation Cell.

9. Steps should be taken to enlarge and enrich the learning infrastructure and ICT enabled infrastructure.

10. Strengthening of E-Content development and circulation for students

11. Sensitizing students towards green initiatives.

14. Increasing internship and placement opportunities